



# Internal Quality Assurance Cell (IQAC)

Govt. College Malappuram

**Munduparamba P.O, 676509-PIN**

**Email: malappuramgc@gmail.com Website: www.gcmalappuram.ac.in**

**Minutes of the IQAC meeting held through online (Google Meet) on  
24<sup>th</sup> July 2021 (Saturday), 10.00AM**

## **MEMBERS PRESENT**

1. Dr. Damodaran kk, Principal and Chairperson
2. Baijumon P ( Head, Dept of Commerce)
3. Ashraf Panacherry (Head, Dept of Economics )
4. Moideen Thottassery (Head, Dept of History)
5. Dr. Hema G (NAAC Coordinator)
6. Lt. TH Jahfarali (NCC Programme Officer)
7. Sabida Moozhikkal (NSS Programme Officer)
8. Dr. Shakkeela (Alumni Secretary)
9. Dr. Kunhumammed, PTA Vice President
10. Shanthi (Managing Director, Deepa Garments & Export & IITD, Thrissur)
11. Sulaiman Mk, IQAC Coordinator

## **MEMBERS ABSENT**

1. Deputy Director of Collegiate Education, Kozhikode
2. Deputy Director of Collegiate Education, Kozhikode
3. District Collector, College Development Council Chairman
4. Mujeeb Kaderi, Municipal chairperson, Malappuram
5. Dr. V. Sulaiman (Head, Dept of IH)
6. Dr Zainul Abid kotta (Head, Dept of English)
7. Dr. Prajit Chandran(Head, Dept of Physics)
8. Union Chairman
9. Senior Superintendent
10. Head Accountant

## AGENDA

- 1) Approval of Action Plan for 2021-22
- 2) Approval for Academic Calendar 2021-22
- 3) College Development Seminar as part of Golden Jubilee Celebration

## DECISIONS

IQAC Coordinator, Sulaiman MK welcomed the IQAC members and Principal, Dr. K. K Damodaran presided the meeting. IQAC Coordinator presented the Action Plan for 2021-22 and Academic Calendar 2021-22. Lt. Jahfarali, IQAC member, recorded vote of thanks. The decisions taken on agendas are as follows

<b>Agenda</b>	<b>Decision</b>
Approval of Action Plan for 2021-22	<b>IQAC approved action plan for 2021-22</b>
Approval for Academic Calendar 2021-22	IQAC approved academic calendar for 2021-22 and as the dates of exam and admission are not yet published by the university, the provision for alteration in calendar will be kept based on University and Government orders.
College Development Seminar as part of Golden Jubilee Celebration	College Development Seminar will be conducted under the leadership of CDC and IQAC suggested to present the matter in the next council

**The meeting came to an end by 11.30 AM**



**Sulaiman MK**

**IQAC Coordinator**

## **IQAC ACTION PLAN 2021-22**

1. To conduct two additional programs by each department (One webinar and One skill development program) of at least one day through online mode for 2020-21, as two more months are expected for completion of first year UG and PG students. If already conducted, it is enough and upload data on the link provided at the website. Plan it urgently and conduct in June or July itself
2. Strengthen the time bound submission of statistical and academic data of various activities, funds and departments, and assign the duty to one coordinator (who is already assigned the duty of related club or cell).
3. Modify the duties of various coordinators/convenors and publish it
4. Observe the week of Academic Seminars in November/December with special mention to Golden Jubilee
5. Conduct College Development seminar using Skilled Persons and Various Stake Holders
6. Strengthen the Alumni using online membership campaign
7. Prepare the Academic and Infrastructural master plan for the college envisaging at least 20 years
8. Strengthen the Online feedback system and take necessary action improving the quality based on the feedback. Assign the feedback coordination to Grievance Cell
9. Transform all possible online classes to MOODLE platform
10. Conduct phase-3 Moodle training workshop for faculties, if required
11. To conduct at least one certificate course by each UG department and two certificate courses by PG departments on next academic
12. Conduct induction programme for first year UG and PG students
13. Enhance the coaching for NET/GATE/PSC/Competitive Exams
14. Explore the possibility of Campus Placement
15. Administrative reforms like bringing similar works (Plan Fund, UGC, RUSA, MLA/MP Fund etc.) through one office section
16. Activation of INFLIBNET by UG Final and PG Students
17. Explore the possibility of MoUs with reputed colleges and seek possibility of Department-to-Department MoU

18. Re-instate the biogas system, waste management system and Thumboor muzhi project
19. Academic and Administrative Audit (Internal and External)
20. Psychological counselling programme for the students
21. Career guidance seminar/programmes under Career Guidance Club
22. Training programme for Waste Management
23. Training Session for INFLIBNET
24. Skill Enhancement Programme for Non-Teaching Staff
25. Completion of Library Automation
26. Upgradation of Library Staff Pattern
27. Formation of Certificate Course Task Force
28. Updation website content
29. NAAC funded seminar/workshop
30. Preparation of Academic Calendar
31. Teacher's Diary in Online Mode



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## ACADEMIC CALENDAR 2021-22

<b>IMPORTANT EVENTS</b>	<b>IMPORTANT DATES</b>
<b>Re-opening of Classes after Summer Vacation</b>	<b>1st June 2021</b>
World Environment Day	5th June 2021
International Day of Yoga	21st June 2021
<b>Sixth Semester UG Exam*</b>	<b>From 21st June 2021</b>
<b>Internal Exams for Fourth Semester UG Classes</b>	<b>From 22nd June 2021</b>
<b>Fourth Semester PG Exams*</b>	<b>From 28th June 2021</b>
<b>Third Semester UG Exams*</b>	<b>From 5th July 2021</b>
Eid Celebrations	19th July 2021
<b>First Year UG Admission*</b>	<b>From 12th August 2021</b>
Quit India Day	9th August 2021
<b>Fourth Semester UG Exams*</b>	<b>From 12th August 2021</b>
Independence Day	15th August 2021
Onam Celebration	16th August 2021
Onam Vacation	17th August 2021 - 26th August 2021
<b>Commencement of First Semester UG Classes*</b>	<b>27th August 2021</b>
<b>First Semester PG Admission*</b>	<b>From 1st September 2021</b>
<b>First Semester UG Exams*</b>	<b>From 2nd September 2021</b>
Teachers' Day	5th September 2021
World Literacy Day	8th September 2021
<b>Commencement of First Semester PG Classes*</b>	<b>9th September 2021</b>
<b>First Semester PG Exams*</b>	<b>From 13th September 2021</b>
<b>Internal Exams for Second Semester UG Classes*</b>	<b>From 15th September 2021</b>
College Games	From 22nd September 2021
Gandhi Jayanthi	2nd October 2021
<b>Second Semester UG Exams*</b>	<b>From 4th October 2021</b>
Annual Athletic Meet	11th & 12th October 2021
World Food Day	16th October 2021
Keralappiravi	1st November 2021
<b>Department Level PTA Meeting</b>	<b>6th November 2021</b>
<b>Fine Arts</b>	<b>8th, 9th &amp; 10th November 2021</b>
National Education Day	11th November 2021
Children's Day	14th November 2021

<b>Internal Exams for Third Semester PG and Fifth Semester UG Classes</b>	<b>From 15th November 2021</b>
World AIDS Day	1st December 2021
Armed Forces Flag Day	7th December 2021
Human Rights Day	10th December 2021
<b>Third Semester PG Exams*</b>	<b>From 13th December 2021</b>
<b>Fifth Semester UG Exams*</b>	<b>From 16th December 2021</b>
Christmas & New Year Celebration	23rd December 2021
<b>Christmas Vacation</b>	<b>24th December 2021 to 2nd January 2022</b>
<b>Internal Exams for First Semester UG Classes</b>	<b>From 3rd January 2022</b>
National Youth Day	12th January 2022
<b>Third Semester UG Exams*</b>	<b>From 14th January 2022</b>
<b>Internal Exams for First Semester PG Classes</b>	<b>From 17th January 2022</b>
Republic Day	26th January 2022
<b>First Semester UG Exams*</b>	<b>From 28th January 2022</b>
Martyr's Day	30th January 2022
<b>First Semester PG Exams*</b>	<b>From 2nd February 2022</b>
<b>Internal Exams for Sixth Semester UG Classes</b>	<b>From 14th February 2022</b>
College Day	3rd March 2022
PTA General Body Meeting	18th March 2022
<b>Sixth Semester UG Exam*</b>	<b>From 21st March 2022</b>
World Water Day	22nd March 2022
<b>Internal Exams for Fourth Semester UG, Second Semester UG and Second Semester PG Classes</b>	<b>From 23rd March 2022</b>
<b>Summer Vacation</b>	<b>1st April 2022 to 31st May 2022</b>
<b>Fourth Semester UG Exams*</b>	<b>From 5th April 2022</b>
<b>Second Semester UG Exams*</b>	<b>From 20th April 2022</b>
<b>Second Semester PG Exams*</b>	<b>From 16th May 2022</b>

\*University Exam and Admission Dates may vary depending on University and Government Orders