



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE MALAPPURAM
Name of the head of the Institution		Dr. Gopakumar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04832734918
Mobile no.		9061734918
Registered Email		gcmalappuram.dce@kerala.gov.in
Alternate Email		mail@gcmalappuram.ac.in
Address		Munduparamba (PO), Malappuram
City/Town		Malappuram
State/UT		Kerala
Pincode		676509
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Zainul Abid Kotta
Phone no/Alternate Phone no.	04832734918
Mobile no.	9747771631
Registered Email	sulukottumala@gmail.com
Alternate Email	iqac@gcmalappuram.ac.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://gcmalappuram.ac.in/wp-content/uploads/2021/04/2016-17-AQAR-Resubmitted.pdf">https://gcmalappuram.ac.in/wp-content/uploads/2021/04/2016-17-AQAR-Resubmitted.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://gcmalappuram.ac.in/wp-content/uploads/2021/04/2017-18-Calicut-University-Academic-Cum-Examination-Calendar-2017-18.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72	2006	21-May-2006	20-May-2011
2	B+	2.62	2016	16-Sep-2016	15-Sep-2021

### 6. Date of Establishment of IQAC

11-Dec-2006

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Academic Seminars in Association with Departments	01-Jan-2018 10	380
Workshop on 'Assessment Strategies and Changes in Higher Education'	20-Nov-2017 1	49
Preparation of College calendar including Academic Calendar	15-Jun-2017 1	51
Workshop on 'ICT Tools for Classroom'	06-Feb-2018 1	48
Induction Programme to I Semester UG and PG Students	24-Jul-2017 1	455
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. College Malappuram	Plan Fund	Govt. of Kerala	2017 365	5094421
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Induction Programme to I Semester UG and PG Students Workshop on ICT Tools for Classroom Preparation of College calendar including Academic Calendar Workshop on Assessment Strategies and Changes in Higher Education Academic Seminars in

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<ul style="list-style-type: none"> <li>To conduct induction programmes for UG and PG freshers soon after the admission</li> </ul>	Students were confident on the academics and could attend curricular and extracurricular activities without any difficulty
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Council	18-May-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

22-Mar-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

College is running partially on a managment Information System to function its important activities 1) SPARK Module for Salary and Related Matters 2)Admission through CAP website of Calicut University <http://cuonline.ac.in/> 3)Administrative works through DDFS (Digital Document Filitng System) 4) Scholarships through scholarship portal of Govt. of Kerala 5 )[http://www.dcescholarship.kerala.gov.in/dce/he\\_ma/he\\_maindx.php](http://www.dcescholarship.kerala.gov.in/dce/he_ma/he_maindx.php)

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curricular functioning of the college strictly adherent to the academic calendar of the University of Calicut. A three-tier system is effectively established to ensure the smooth conduct of these activities. The College Council, headed by the Principal, is the apex academic and administrative body of the Institution. The council members include Department Heads, two elected representatives among teachers, the librarian and the Senior Superintendent. A council secretary is elected from among these members. The council gives prominence to the development of action plans and strategies for the effective implementation of the curriculum. Admission committee, scholarship coordinator, heads of various committees and so on are appointed by the council to enrich the governance of the college. The master time table is also designed. The Department council consisting of both Permanent and Guest faculty is responsible to implement the action plan, provided by the College Council. Head of the department presides over the department Council. Separate coordinators are chosen for all Departmental UG and PG programs. Tutors for each class are nominated. Department council secretary prepares department time table in consonance with the master time table. Program coordinators monitor the implementation of the academic calendar of the University, and coordinate the internal evaluation system, through the class tutors. The syllabi prescribed for each semester are divided into various modules and distributed among the faculty with a clear focus on the time span. The task of preparing and publishing the College Calendar, containing the detailed academic and evaluation schedule for the year is entrusted with the Calendar Committee. A printed copy of the Calendar is made available to each student of the College at the beginning of the academic year. The students are briefed about CBCSS Program at the commencement of the each programme. A CBCSS Coordinator has been appointed to orient the students to the revised curriculum, and to monitor the implementation of the program in the college. Both class and general PTA meetings are periodically convened to review and strengthen the academic transactions. Diverse programmes like debates, extempers, quiz Programs and so on are organised by all the departments to improve the curricular experience for the students and to supply them with additional skills such as verbal ability, analytical reasoning and logical reasoning. All departments provide question banks for ready reference to the students. Internal exams are conducted in order to make the students familiar with the University Examination structure and to boost their confidence for the same. State of the art equipments are used in the classroom for the effective transaction of the curriculum. Internal assessment is based on assignment, class test and viva. The PTA and the alumni association are incorporated in the academic deliverance for better and advantageous outcome.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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PhD or DPhil	English	14/08/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Walk With Scholar Programme	15/08/2017	60
Scholar Support Programme	15/08/2017	150
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Arabic	39
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College collects and compiles responses on delivery of curriculum from all the stakeholders. The IQAC analyzes the important and substantial findings, and suggests measures for correction, if needed, for the effective delivery of the targets envisaged in the curriculum. The findings are communicated to the faculty concerned, and to the University, through our faculty members who are members of the Boards of Studies, Academic Council, Senate and Syndicate of the University. Feedback are collected from various stakeholders a. Students: The feedback of students is collected at the end of each semester and at the completion of the program. The students are free to give their feedback by either mentioning or not mentioning their names. The feedback is later compiled and carefully analyzed by the respective departments, and the report is</p>

prepared. Substantial findings are communicated to IQAC for effective interference b. Alumni: The feedback of the Alumni is collected on yearly basis, when they report for the annual alumni meet. Feedback is collected on diverse aspects of the functioning of the College. This has helped the college in its march to a bright future. c. Parents: The feedback from the parents are also collected during the annual PTA meetings and frequent class PTA meetings. d. Employers/Industries: The College collects feedback from the employers, who absorb our students to their firms. The employers are providing their feedback when they turn up to the College for attending seminars , workshops and other programs organized by the College, and by other means. e. Academic peers: All possible efforts are being taken to solicit detailed feedback from all the teachers who have been transferred from our college to other colleges, along with other teachers who are working in the neighborhood colleges.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Physics	47	4701	44
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1289	158	30	Nil	33

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
63	42	4	15	10	11
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Government College Malappuram specially focuses on an effective mentoring system. We are providing the following items to enable the students to cope up with the new higher education system. Since the catchment area of the College is of poor educational background, the mentoring system is highly needed. 1. Bridge Course: All departments are conducting bridge courses in the beginning of the first semester in every academic year to familiarize the students with the structure of the program. 2. Remedial Classes: In addition to regular classes, teachers give remedial coaching classes to the students, who are academically backward. All the departments are using extra hours in the evening or morning for the remedial classes. 3. S S P (Scholar Support Program): Now Government of Kerala initiates a new program named SSP to support the slow learners. Required assistance is given by the mentors to the students under this program. 4. W W S (Walk with the Scholar): WWS

is a program, for the students with excellent skills, sponsored by the Government of Kerala. Saturdays and Sundays are used for mentoring. Through external and internal mentoring, students get valuable direction to achieve their goals. 5. Tutorial System: Through the tutorial system and special programs arranged by the teachers in this college, the students are able to achieve their academic goals. All the students are prompted to use INFLIBNET. Tutors help the students to overcome the difficulties in learning and related issues. Remedial coaching classes are conducted in the evening/morning, for those students who are coming from poor financial as well as social background.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1447	63	1:23

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	63	Nil	7	20

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	Islamic History	4	20/07/2018	16/08/2018
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Rigor and Transparency are the main factors of internal assessment. a) Rigor: it is ensured that teachers are taking attendance during every lecture hour. In each session, if students miss their classes of two hours continuously, they forfeit half day or full day attendance. It is summed up and displayed on the notice board on the final working day of every month. At the end of the semester, the teacher concerned gives a grade, based on their attendance. Concerning the assignment and seminar, students are required to submit their presentation on an approved topic, within the stipulated time and date. b) Transparency: The internal grades of the students are published on the notice board before uploading them to the university web link. Students can approach the teachers if they have complaints about their grades. In case the complaints are not sorted out on time, they can approach the heads of the departments concerned and the Principal respectively. In every department, there is a grievance redressal cell under the chairmanship of the HoD. There is a college level mechanism to redress the grievances under the leadership of the



Principal. Individual teachers prepare unit tests, classroom quizzes, assignments, seminars, projects and similar tools of assessment. Based on the scores in these, Attendance and Progress Certificates are prepared and sent to the University. Only those students who have a satisfactory grade in APC, i.e. 75 per cent attendance, will be allowed to attend the university exams. In addition to that, students with a flair in particular fields of activity like arts, sports and other literary items are also assessed by conducting competitions in their respective fields. Zonal and inter zonal festivals and sports events are held by the university every year. Many of our students have won prizes in both arts and sports in current year also as in the previous years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We follow the Calicut University academic calendar, which was already uploaded. College prepare a college calendar absorbing the academic calendar of the university and including other important matters

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gcmalappuram.ac.in/learning-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA Arabic	BA	Arabic	32	31	96.9

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gcmalappuram.ac.in/student-satisfaction-survey-sss/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	nIL	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	2	Nil
National	English	1	Nil
National	Islamic History	2	Nil
National	Malayalam	4	Nil
National	Arabic	1	Nil
International	Arabic	1	Nil
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	Nil	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
Nil	Nil	Nil	2017	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	45	11	Nil
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation/Watering of Plants	Social Forestry Dept, NSS	10	100
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Plastic Free Campus	Shujithwa Mission Malappuram, NSS	Plastic Free Campus-Oneday Training	40	500
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
BSc Final year project work	Comparative Study on the Quality of Rubber Latex Collected from Eranad Taluk	Eranad Latex, Chemaram, Naduvath, Wandoor	20/12/2017	30/12/2017	5
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
192.5	192.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Nil
Video Centre	Nil
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.08	2013

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
<b>Text Books</b>	<b>36624</b>	<b>3915050</b>	<b>195</b>	<b>50000</b>	<b>36819</b>	<b>3965050</b>
<b>No file uploaded.</b>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
<b>Existing</b>	<b>120</b>	<b>3</b>	<b>120</b>	<b>1</b>	<b>50</b>	<b>10</b>	<b>60</b>	<b>40</b>	<b>0</b>
<b>Added</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>123</b>	<b>3</b>	<b>123</b>	<b>1</b>	<b>50</b>	<b>10</b>	<b>63</b>	<b>40</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>40 MBPS/ GBPS</b>
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>Nil</b>	<b>Nil</b>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>1</b>	<b>1</b>	<b>13</b>	<b>13</b>

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**The physical, academic and support facilities of the college outstanding in quality as well as quantity. Apart from the fully equipped laboratories, library, computer facilities, ITC enabled classrooms, sports facilities etc., the college has advanced level digital resources and equipment accessible to faculty and students of all departments. Faculty members and technically skilled members of the nonteaching staff monitor the routine maintenance of all these. Programs to provide the students with proper orientation in this regard are periodically organized and the students are motivated properly to make use of them. Their sessions and exams are designed in such a way that they cannot**

forgo such at all

<https://gcmalappuram.ac.in/management-of-facilities/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	C H Mohammed Koya	329	1645000
Financial Support from Other Sources			
a) National	Silver Jubilee	36	360000
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SSP	30/01/2017	150	Govt. of Kerala
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	K TET	25	Nil	6	Nil
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
23	23	2

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	12	BSc Physic	BSc Physics	Central/ State Universities and Affiliated Colleges	MSc BEd
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	12
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Vattappattu	University	11
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

he college student council, regionally known as college union, is constituted with representatives of students, elected democratically in the college union election with positions such as Chairman, Secretary, University Union Councillor, Student Editor, Student Captain, Representatives of Different Programs and Association Secretaries. The Student Council, following the election, prepares its activity plan for the academic year and carries out activities pertaining to areas of academic and extracurricular importance such as sports, literary events, cultural events as scheduled. Publication of students' magazine, events such as zonal arts festival, annual athletic meet etc. are among the major activities of the student council. A staff nominee, designated for the purpose known as staff advisor, monitors these activities while they are planned and organized. Apart from the student council activities, students are given representation in the IQAC, CDC etc. and their presence is ensured in all major events of evaluation, assessment and feedback.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registered as per Societies Act MPM/CA/709/2017. Official registration was the most important task achieved by the alumni. On 15/11/2017 the association got registered as per the societies act by the bill accepted by the previous meeting. The general body of the college alumni conducted at the college seminar hall on 14-01-2017 elected 42 member executive. U. Abdul Kareem IPS and Dr. P.K Aboobacker were respectively elected as the President and Secretary of the Alumni. Dr. S. Gopu S. became the teacher representative. Seven meetings were conducted in the year. The alumni initiated an academic lecture series in association with different teaching departments and three of the planned lectures were completed. The first lecture conducted in association with the Department of History was given by Prof. KEN Kunhammed in the topic CULINARY Democracy. On 8/10/2017 in the lecture conducted in association with the Department of English, Dr. C.J George spoke on the topic " Humanism in research". On 15/12/2017 in the lecture conducted in association with the Department of Commerce Dr. Usman spoke on GST Scopes and Limitations. Due to the mounting scarcity of water in the college, 20 drinking water units were arranged in different parts of the college in association with Malappuram Municipality and College Union. The tailoring training, earlier stopped, was restarted in this year and an expert trainer was appointed in daily wages. The training happens in 4 days per week. Rupees 10000/- was donated for successful participation of the students of the college for the c- zone competition.

5.4.2 – No. of enrolled Alumni:

566

5.4.3 – Alumni contribution during the year (in Rupees) :

94768

5.4.4 – Meetings/activities organized by Alumni Association :

The general body of the college alumni conducted at the college seminar hall on 14-01-2017 elected 42 member executive. Seven meetings were conducted in the year. The alumni initiated an academic lecture series in association with different teaching departments and three of the planned lectures were completed. The first lecture conducted in association with the Department of History was given by Prof. KEN Kunhammed in the topic CULINARY Democracy. On 8/10/2017 in the lecture conducted in association with the Department of English, Dr. C.J George spoke on the topic " Humanism in research" On 15/12/2017 in the lecture conducted in association with the Department of Commerce Dr. Usman spoke on GST Scopes and Limitations. Due to the mounting scarcity of water in the college, 20 drinking water units were arranged in different parts of the college in association with Malappuram Municipality and College Union. The tailoring training which had been stopped earlier, was restarted in this year and an expert trainer was appointed in daily wages. The training happens in 4 days per week. Rupees 10000/- was donated for successful participation of the students of the college for the c- zone competition.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College Council : The College Council, headed by the Principal, is the apex body that takes all the policy decisions regarding the College. The decision of the Council is implemented through the different agencies formed by the Council from time to time. The College Council consists of all the Heads of the Departments, Librarian and two teacher representatives. The Staff Council: The staff council is the larger body of the College Council in which all the



members of the staff are members. The College Development Committee : The College Development Committee is a statutory body in charge of monitoring the progress of the institution and mobilizing resources for its development. It is constituted with the District Collector as the Chairman and the Principal, the Secretary. The PTA Vice President, Assistant Engineer of PWD, President of the Alumni Association, one senior faculty nominated by the College Council and the Chairman of the College Union . Internal Quality Assurance Cell (IQAC): IQAC is entrusted with the duty of forming and maintaining quality parameters and monitoring the academic and co curricular activities to ensure high standards in the curricular and co curricular aspects of the College. IQAC chalks out and presents the programs in the College Council, for quality enhancement, in the beginning of the academic year. Admission Committee: Admission committee Constituted by the College Council, this committee is in charge of the admission of students as per the rules of the Government and the University. Library Advisory Committee: This committee monitors the functioning of the library and suggests creative ideas for its better functioning. It is in charge of finalizing the proposals for purchase, and annual stock verification. Purchase Committee: This committee is entrusted with the duty of making arrangements for procuring the items (infrastructure, library, lab etc.) required for the smooth functioning of the college. Accommodation Committee: This committee looks into matters regarding the allotment of rooms. The committee ensures the proper utilization and maintenance of all the occupied as well as the unoccupied rooms of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	All admission related matters are coordinated through online web portal <a href="http://www.cupbonline.uoc.ac.in">http://www.cupbonline.uoc.ac.in</a> , through which notifications, registration, fee payment, allotment etc. are handled.
Industry Interaction / Collaboration	An effective ED Club is operating in the College, under the aegis of the department of Commerce
Human Resource Management	Qualified faculty is being recruited by Kerala Public Service Commission to the college for the improved learning and performance of the students. Various workshops are being conducted to improve the quality and skill of the teaching and nonteaching staff in the college.
Library, ICT and Physical Infrastructure / Instrumentation	The college has implemented various ICT tools like INFLIBNET . New books, journals, ejournals and other online content are added to the library regularly to enrich the resource base.
Research and Development	Department of English was upgraded as a research center during the year and student admission process is ongoing.

	<p>The College encourages research projects for teachers as well as promising students. Our PG students are given orientation towards research. Many of our students got UGC JRF.</p>
Examination and Evaluation	<p>The college follows the examination calendar of the University of Calicut for external evaluation. Class tests, Seminars and Assignments are periodically conducted to evaluate the performance of the students.</p>
Curriculum Development	<p>As our College is affiliated to the University of Calicut, the College follows the curriculum and syllabus prescribed by the University. The college has introduced extra classes to ensure that the students have a better understanding of the subjects. Invited lectures were conducted periodically. We encourage our students to learn through group discussions and case studies. The College offers 9 UG programs and 4 PG programs as of now. We conduct workshops, field trips and industrial visits every year to make the students aware of the current developments in various academic fields..Many teachers in the college are members or chairman of board of studies of UG PG of university which develops syllabus of university.</p>
Teaching and Learning	<p>The teachers and the non teaching staff of the College are appointed by Kerala Public Service Commission. The College provides a congenial environment for teaching and learning aiming at transmission of knowledge, imparting skills and values. The college has very good tutorship and mentoring systems. Special initiatives like Walk with a Scholar and Student Support Program help the students to enhance their learning abilities and special aptitudes. Students are given free coaching for various competitive exams like NET, GATE, PSC and UPSC. The college has internet connection and INFLIBNET subscription.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>BIMS: Bill Information and Management System (<a href="https://bims.treasury.kerala.gov.in">https://bims.treasury.kerala.gov.in</a>)</p>
Administration	<p>DDFS (Digital Document Filing System) is used for paperless and swift</p>

	movement of administrative works
Finance and Accounts	Finance and Accounts: SPARK (Service and Payroll Administrative Repository for Kerala) ModulesGovt. of KeralaDesigned and Supported by NIC (National Informatics Centre), Kerala BIMS: Bill Information and Management System ( <a href="https://bims.treasury.kerala.gov.in">https://bims.treasury.kerala.gov.in</a> )
Student Admission and Support	Student Admission and Support: Admission Process is completely online through university admission webportal <a href="http://www.cuonline.ac.in/">http://www.cuonline.ac.in/</a> and is a centralized admission system. Fee payment, selection of programmes, allotment processes etc. are made through the website. For scholarships, there is a centralized system through <a href="http://www.dcescholarship.kerala.gov.in">http://www.dcescholarship.kerala.gov.in</a> , which provides common platform for application, verification and tracking of various scholarship schemes under Govt. of Kerala
Examination	Examination : All examination related matters are coordinated through online web portal <a href="http://www.cupbonline.uoc.ac.in">http://www.cupbonline.uoc.ac.in</a> , through which notifications, registration, fee payment, exam hall tickets, result announcements etc. are handled.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	One Nation One Tax Regime:	Nil	13/12/2017	14/12/2017	20	50

Prospects  
and  
Challenges  
of GST in  
India

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National workshop Nano structure material and applications	2	02/11/2017	03/11/2017	2

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund Advance, HBA, Medical Reimbursement, Festival Allowance, Provident Fund Non Refundable Advance, NPS, Group Personal Accident Insurance scheme, Group Insurance Scheme, State Life Insurance Schem, GPF Subscription	Provident Fund Advance, HBA, Medical Reimbursement, Festival Allowance, Provident Fund Non Refundable Advance, NPS, Group Personal Accident Insurance scheme, Group Insurance Scheme, State Life Insurance Schem, GPF Subscription	Scholarships, e-grantz for SC and ST students, e-grantz for OBC students, e-grantz for SEBC

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Apart from the internal verification within the college, all finance involved activities of the college are periodically and regularly audited by the finance cell of the Directorate of Collegiate Education, Kerala, and Accountant General of Kerala.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

No file uploaded.

## 6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Nil	Nil
Administrative	Yes	Directorate of Collegiate Education	Nil	Nil

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Merit Day Orientation for Parents Orientation Programme for Newly Joined students on Structure of the Programme (induction programme) in association with IQAC Regular Meetings

## 6.5.3 – Development programmes for support staff (at least three)

IMG Training DCE Training KILA Training

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Approval of Research Centers for English and Islamic History Applied for P.G Courses in History and Physics Accelerated the activity for building a new P.G block Completion of New Library Block Catalysed the file movement for construction of Ladies Hostel

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Preparation of College calendar including Academic Calendar	15/06/2017	15/06/2017	16/06/2017	51

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

## 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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	advantages and disadvantages	and contribute to local community					
2017	1	1	25/11/2017	1	CLEANING DRIVE	Cleaning Munduparamba Town as part of NCC day	97
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	21/06/2017	21/06/2017	58
Yuvatha	12/01/2018	12/01/2018	20
Swatch Bharath Abhiyan	08/12/2017	08/12/2017	85
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Campaign to Reduce :Plastic Use. 2.Cleaning Day 3.Thumboor Moozhi Project for waste Management 4. Organic Farming 5.Medicinal Plant Garden 6.Butterfly Garden

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

.....BEST PRACTICE 1..... ..Title of the Practice... SHARE A MEAL  
 .....Objectives of the Practice..... • To continue the practice of serving Kanji for the patients and their companions in the Government Taluk Hospital, Kottappadi, Malappuram • To assist the needy patients with nutritious and tasty fresh food congenial to the sick during the period of hospitalization • To inculcate in the students a deeper sense of fellow feeling, by exposing them to the real life situations of the patients and their conditions • To help the students learn the basics of sharing .....The Context..... The practice of Share a Meal, started as early as 2014, is still vigorously going on in the College, in collaboration with the NSS units. The practice which was initially envisaged by a small group of teachers and students was later on taken up by a joint committee of Best Practice Team. This practice still bears relevance as the Malappuram Taluk Hospital normally caters to the lowest rung of the middle class. ....The Practise..... As kanji (an indigenous sort of rice soup) is a refreshing drink which is often preferred and prescribed by traditional medical practitioners as it nourishes the demands of a sick body with enriching nutrients and also setting the proper bowel movements for the patients. This is accompanied by befitting side dishes like chammanthi/ acchar (pickles) prepared by the distributing team. Every morning by 10 A.M. Kanji with chammanthi/Acchar Upperi is served in the hospital for around a hundred to one fifty patients/inmates in the hospital verandah. Day after day teams of students participate in the preparation and sharing of meals quite enthusiastically in turns of their rounds. This practice has been well appreciated not only by the

immediate beneficiaries, but also by the society around and media. ....Results/ Evidence of Impact..... Students started taking initiatives on their own to extend a helping hand to the needy on the ensuing situations. This became most evident in both the floods which shook the whole state as well as the district.

In the hitherto unforeseen natural calamities, student groups collected the essential items like food, clothing and others on their own, and sent them for the deserving people during the state-wide flood. ....Problems and Challenges encountered.....

The issue of fund raising for the practice was solved by receiving contributions from the willing members of the staff on a span of regular intervals. ....BEST PRACTICE- 2.....

.....Title of the Practice..... GREEN CAMPUS CLEAN CAMPUS INITIATIVE .....

Objectives of the Practice..... • To make the campus clean and eco-friendly • To make aware the students the importance of cleanliness and greenery • Beautification of the campus • To make campus plastic free • To ensure proper waste management • To reduce the waste • Create the culture of organic farming • Construct and maintain an Herbal Garden .....

The Context..... Keeping campus green and clean is the great message to the students and society. It helps to aware them the importance of both and at the same time ensure the calm and beautiful campus premises. Since thousands of students, hundreds of staffs and other stake holders are visiting the campus on all working days, the initiative is a bid task and hence college planned required programs and mechanism to implement through college NSS unit. The nurturing and enrichment of herbal garden and organic farm were also identified the key areas related with the initiative.

.....The Practise..... A preparatory training programme for the NSS volunteers describing the action plan was conducting with the help of District Shujithwa Mission. Soon after opening the campus, on Environmental day hundreds of saplings were planted. The art of green protocol was maintained in the campus in every aspect. The plastic waste was reduced and waste management was more easier. The Herbal Garden in the campus was revitalised by adding new plants and forming the groups of students who would be caring for the keep up of the garden. NSS volunteers paid a regular session of maintenance work in the Garden. An organic farming initiative was implemented on the terrace of the college building and was a remarkable success. ....Results/ Evidence of Impact.....

Students and the Staff at the college were changed over time to practise the green protocol. The amounts of plastic reduced to a great extent and people used to bring steel bottle for drinking water. The waste management system worked well and people used to deposit the waste in category wise bins.

For the herbal garden, a number of medicinal herbs have been contributed by students themselves. The Campus has grown cooler. The environmental awareness among the students increased. The soil in the area seems to have become more fertile. Apart from all that students and staff carried the message to their families and society. ....Problems and Challenges encountered.....

The major problem was the visitors, mainly the students other than regular students who visit the college for attending different exams and people attending election duties. Making awareness among them was challenging task, since most of these activities were on holidays and vacations. And hence the littering of the small-scale plastic waste in the campus.

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gcmalappuram.ac.in/best-practises/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Being a Government institution, the stake holders have a significant role in the various aspects of the development of the college. The stake holders



comprise of the students, teachers , staff , parents , the local population and their political representatives. There are statutory and non statutory platforms where matters pertaining to New courses, infrastructure and capacity building initiatives are discussed and resolved. The PTA, alumni are important bodies which meet regularly to review and suggest development activities in the college. The students too have a statutory College Union where the aspirations of the students related to curricular and non-curricular are discussed and brought to the notice of the College Council which is the governing body of the college. The College council consolidates these requirements in the form of plan proposals and are forwarded to the Govt from time to time. In pursuance of the same, there were new courses, buildings and other capacity building initiatives implemented in the college. The College Union of the students plays a pivotal role in the development activities of the college. The college has the advantage of accessibility to local representatives and state representatives due to its proximity to district administration. As such, this has a bearing on the capacity building initiatives of the college. The college being situated in the headquarters of the district is a nodal institution for the smooth conduct of polls and other democratic exercise of the state.

Provide the weblink of the institution

<https://gcmalappuram.ac.in/distinctiveness-of-the-college/>

### **8.Future Plans of Actions for Next Academic Year**

1. Starting new courses: The College Council has decided to apply for new courses including BA English, MA Arabic, MA Urdu, MA History, MA Malayalam, M.Sc. Physics, M.Sc.Chemistry and Research Centres for Islamic History 2. Working the best for NIRF ranking and ISO certification 3. To establish Moodle Platform for the college 4. Indoor Stadium: The College has proposed to set up a multi purposed indoor stadium and sports complex. 5. Resolved to speed up the activities for building the PG Block. Govt. of Kerala has sanctioned three crores of rupees for that. 5. New open air auditorium: The College council decided to approach Mr. P Ubaidullah MLA for constructing an open air auditorium, out of his MLA Fund, for various purposes. 6. Heritage study centre: The College decided to build up a local heritage repository to collect and exhibit valuable historical documents about the Malabar and other struggles for Indian Independence. 7. Academic Publishing Bureau, so as to publish books and journals with ISBN and ISSN 8. To conduct more Worksops, Seminar and Other possible FDP programs 9. Establishment of Ladies Hostel 10. Renovation of Physics and Chemistry Labs 11. Centralized Computing Facility 12. Completion Automation of Library 13. Upgradation of Library Staff from 4th Grade to First Grade