Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT COLLEGE MALAPPURAM**
Name of the head of the Institution	**Dr. K K Damodaran**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04832734918**
Mobile no.	**9061734918**
Registered Email	**gcmalappuram.dce@kerala.gov.in**
Alternate Email	**mail@gcmalappuram.ac.in**
Address	**Munduparamba (PO), Malappuram**
City/Town	**Malappuram**
State/UT	**Kerala**
Pincode	**676509**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Zainul Abid Kotta**
Phone no/Alternate Phone no.	**04832734918**
Mobile no.	**9747771631**
Registered Email	**iqac@gcmalappuram.ac.in**
Alternate Email	**sulukottumala@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gcmalappuram.ac.in/wp-content/uploads/2021/07/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gcmalappuram.ac.in/wp-content/uploads/2021/04/2019-20Calicut-University-Academic-Calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**72**	**2006**	**21-May-2006**	**20-May-2011**
2	**B+**	**2.62**	**2016**	**16-Sep-2016**	**15-Sep-2021**

6. Date of Establishment of IQAC	**11-Dec-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparation of Academic	**10-Jun-2019**	**1600**

Calendar	1	
	View File	

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt College Malappuram	RUSA	MHRD	2019 365	10000000
Govt. College Malappuram	Plan and Non Plan Fund	Govt. of Kerala	2019 365	8603928
Govt. College Malappuram	Salary	Govt. of Kerala	2019 365	71859237
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Induction Programme for UG and PG newly joined students

Video recording and youtube streaming lectures to overcome the Covid pandemic situation

Workshop for Teachers on Online Meetng Tools on the eve Covid19 of Lock down

Preparation of Academic Calendar

NAAC Reaccreditation workshop

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
2. To conduct induction programmes for UG and PG freshers soon after the admission	Reduced the gap between higher secondary and college, and provided confidence and insight to students
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Council	01-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	26-Jul-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	10-Mar-2020
17. Does the Institution have Management Information System ?	No

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As bound by rule and convention, the college genuinely adheres to the academic calendar of the University of Calicut. To effectuate academic and administrative activities' dynamic conduct, the institution follows a three-tier organizational system design. The College Council, headed by the Principal, is the highest academic and administrative body in the college. Heads of all the departments, two elected teacher representatives, IQAC Coordinator, College librarian and Senior Superintendent constitute the members of the College council. A secretary will be selected from the council members.

This core team conceives, crafts and implements action plans for the effective transaction of the curriculum. This Council sets up different committees and appoints the heads and coordinators of these delegating teams to ensure the academic and non-academic activities' accomplished functioning. The Council blueprints the master timetable. The Department Council comprises the entire faculty; both permanent and guest and coordinates and implements the College Council's action plan. The Head of the department is the Chairman of the Department Council. Department councils choose coordinators for all UG and PG programs of the department and nominate class tutors for each class. The Department council secretary prepares the department timetable in consonance with the master timetable. Program coordinators monitor the implementation of the academic calendar of the University and coordinate the internal evaluation system through the class tutors. The syllabi, prescribed for each semester, are divided into various modules and distributed among the faculty for timely transaction. The Calendar Committee designs the College Calendar bringing to light the detailed academic and evaluation schedule. Each student receives a printed version of the calendar at the very outset of the academic year. The students will receive a competent briefing on the CBCSS Program at the beginning of the course. A CBCSS Coordinator is appointed to orient the students to the revised curriculum and monitor its meticulous implementation in the college. Both class and general PTA meetings are convened at regular intervals. All the departments prudently conduct debate and Quiz Programs to enrich the curricular experiences. All departments keep question banks for students' ready reference. At their level, each department consistently maintain a keen interest in introducing the students to the university's examination system to groom them effectively for taking the examinations with confidence. The institution ensures state-of-the-art facilities for adept transactions in the classroom. Model examinations are conducted periodically to preserve the mood and mould of the evaluation system. Internal assessment is administered depending on various keys like assignments, class tests, and seminar presentations. The PTA and the alumni association concertedly stage an active role in the academic deliverance process to yield better and advantageous outcomes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course Automotive Service Technician 2 3 Wheeler (ASW007)	Nil	13/08/2019	36	Employability	Job Skill
Assistant Fashion Designer (AFD005)	Nil	05/11/2019	35	Employability	Job Skill
Assistant Fashion Designer (AFD005)	Nil	05/11/2019	36	Employability	Job Skill
Certificate	Nil	04/09/2019	30	Employability	Job Skill

Course in Assistant Beauty Therapist (ABT008)					
Field Technician Computing and Peripherals (FTC002)	Nil	31/10/2019	36	Employability	Job Skill
Certificate Course in CAD Designer (CAD004)	Nil	01/08/2019	30	Employability	Job Skill
Certificate Course in Diet Assistant (DA004)	Nil	05/02/2020	36	Employability	Job Skill
Certificate Course Multi-cuisine Cook (MC003)	Nil	18/11/2019	35	Employability	Job Skill
Certificate Course Consignment Booking and Tracking Executive (CBTE001)	Nil	28/09/2019	35	Employability	Job Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nill	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nill	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	264	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Disaster Management	24/06/2019	502
Environmental Studies	16/11/2019	502
Ability Enhancement Course	22/07/2019	118
Professional Competency Course	15/11/2019	117
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Chemistry	43
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In order to ensure effective delivery of the curriculum, feedback from prime stakeholders including students, teachers, parents, alumni and employers are elicited under the auspices of the college IQAC. It helps to augment the learning facilities offered to the students. The issues upraised by these stakeholders are deliberated in the College Council and steps for further improvements are sought. A unique feedback mechanism is implemented for the purpose. A. Student Feedback: A Student Satisfaction Survey is taken at the end of each semester and at the end of each programme. Queries concerning the facilities available on the campus, the efficacy of the courses offered, the level of faculty involvement and expertise in the subject taught and so on are encompassed in the feedback form to evaluate the course and individual faculty contribution in the academic deliberations. College IQAC analyses the feedbacks on the basis of the consolidated feedbacks and the head of the institution provides ample suggestions to individual faculty members for self-evaluation and for further improvements. The departments are also directed to embrace proper remedial measures to enhance academic interventions of the department. The stake holders' feedbacks regarding the courses are brought to the attention of the Principal and all their concerns are timely communicated to the University through the faculty representatives of the college in various decisive bodies of Calicut University such as Board of studies, Academic Council, Senate , and Syndicate. B. Feedbacks from the faculty members are also collected once a year. The organisational and infrastructure facilities available in the college are assessed and suggestions to improve the curricular aspects are monitored. C. Alumni feedbacks concerning the various facilities

offered by the college is recorded during the annual alumni meetings. The resourceful recommendations and suggestions hence obtained are placed before the college council for further positive recommendaions. D. Parents' Feedback is taken during the end semester PTA meetings as well as the annual PTA meetings to facilitate and initiate further developments in the college. E. The college collects feedback from the Employers/Industries who have employed our students in their firms. F. All possible efforts are made to collect feedbacks from the Academic peers of neighbouring institutions who visit our campus as part of seminars, workshops, and other academic interventions. Similarly, feedbacks from former faculty members of the institution are also considered.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arabic	64	2675	64
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1401	194	22	Nill	49

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
71	70	5	39	11	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 – Students mentoring system available in the institution? Give details. The college adopts distinctive student mentoring mechanisms to gratify different needs of the students. Since a few of our students are first generation learners, ample care is taken to facilitate students' learning process in the campus. Each and every student receives personal assistance from their class mentors/tuors. A faculty mentor for each class is appointed at the onset of an academic year. The faculty mentors broaden the academic, personal, emotional and social spirit of the mentees and help the students in identifying their potential by cultivating the unique flairs in each mentee. Student mentoring system is made available to students through Tutorial system, Remedial classes, Bridge courses, Higher Education Department initiatives like ASAP.WWS, and SSP. The Tutorial system functions as a supportive mechanism for students to generate an academic companionship with the mentors. The mentors are attentive to maintain mentor-mentee interfaces once in a week and this helps the students to widen their academic and non-academic flavours. Remedial Classes are arranged for students who need additional support to comprehend the subject content. Additional hours are spared for such remedial classes. The students identified by their personal mentors as well as students who request for extra classes are the

beneficiaries of these classes. Bridge Course is offered to first year students to initiate them into the newly accommodated programmes. Bridge course is a student mentoring policy the institution endorses to conceptually prepare the students to excel in their subject programmes. Furthermore, the institution gears the Walk with a Scholar programme for students with excellent academic merit and record. Such students are identified with the help of class mentors. Throughout the programme, the student goes through many internal and external mentoring sessions within and outside the campus and State. Mentoring sessions with internal and external resource persons help a student to expand his/her knowledge horizons. Saturdays and Sundays are also utilised for mentoring. Additional Skill Acquisition Programme (ASAP) is another mentoring programme offered to students to engage in various skills related programme along with their regular courses. The selected students have a choice to learn one skill related certificate course from the pool of courses offered by ASAP free of cost. The programme coordinator acts as the mentor of these students and makes necessary arrangements to provide training in various skills. Student Support Programme (SSP) is yet another government initiative that functions in the college to support slow learners. The class tutor identifies students who need extra attention and vital support is thus provided. The faculty coordinator disposes adequate strategies to heighten the confidence and knowledge level of each student at their own pace. Extra classes and motivational sessions are arranged to bring progressive changes in these students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1595	71	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
71	71	Nill	13	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Arabic	6	20/03/2020	08/07/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution follows the timely regulations of the University of Calicut for Continuous Internal Evaluation (CIE). The three components for the internal evaluation are test paper, attendance, and assignment/seminar. Accordingly, per semester two internal exams per course are conducted following the model of university exams. This ensures transparency of the internal evaluation. The results of the test papers and internal grades awarded to students with respect to the exam scores are published on the notice boards. A three level Redressal system is scrupulously functional in the college. Students with grievances in

the internal grades can approach the teacher concerned directly. In case the complaints are not remedied on time, the student can approach the heads of the concerned departments and even the head of the institution. Another chance is given to weak performers in the internal exams to improve the internal grades. Remedial classes are also arranged for needy students in case if they demand remedial sessions before a second attempt of the internal exams. In order to appear for the University semester exams, students have to score not less than 75 attendance in each semester. Therefore, our institution encourages attendance marking system during every lecture hour. Class mentors monitor students' attendance and attendance status is displayed on the notice board every month. For those students who engage in the approved activities of the college/university with the prior concurrence of the head of the institution, and with the submission of the participation certificate attendance benefit is granted. At the end of each semester the teacher concerned gives a grade based on students' attendance. A transparent attendance marking procedure is maintained in each departments. While assigning seminars, Assignments, project works, field visits to students, their awareness of the topic, interactive skills, communication skills, presentation skill, argumentative skill, analytical skill, critical skill, scientific thinking and logical reasoning are also evaluated. Students with a flair in arts and sports activities are also assessed as part of CIE procedure. They are motivated to excel in their respective fields. All these aspects are continuously monitored for students' academic welfare in the campus. Ultimately a student who undergoes such evaluation procedures over the years receives life skills.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We follow the academic calendar of Calicut University. Based on the University academic calendar, college publishes an Academic calendar at the onset of an academic year and strictly follow it for all kinds of academic and extra-curricular activities of the college. Covid-19 Pandemic situation has disrupted the entire scheduled calendar system and activities are slightly delayed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gcmalappuram.ac.in/learning-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Islamic History	36	32	89
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gcmalappuram.ac.in/student-satisfaction-survey-sss/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	1	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	6
International	Chemistry	5	3.9
International	Commerce	1	7.36
National	Commerce	2	2.3
National	Malayalam	2	0
National	Economics	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Arabic	3

Commerce	1
English	1
Hindi	3
Malayalam	4
Economics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Palladium nanoparticles- anchored dualresponsive SBA-15 catalyst for green Suzuki- Miyaura cross- coupling reaction	Surendran Parambadath	RSC Advance	2020	7	Govt College Malappuram	5

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	51	7	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Galileo Night	Department of physics and Kerala	7	51

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Basic Mountaineering Camp (BMC) at Manali	Participation	Direct General NCC, India	1
All India Thal Sainik Camp (AITSC) at New Delhi	Participation and won gold medal in Cultural activities	Direct General NCC, India	1
Republic Day Parade at MSP Parade Ground	Second Prize	District Administration Malappuram	35

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Women Cell (Personality and Career Developement Workshop)	Women Cell	Personality and Career Developement Workshop)	3	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Temporary	Sharing of Lab Facilities	Govt. Womens College Malappuram	03/06/2019	29/05/2020	students and Faculties

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Department of. Urdu.Govt Arts and Science College .,Kondotty	13/12/2019	Skill development Resource sharing	2

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
225.48	225.48

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	19.11	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35769	3764196	1186	356051	36955	4120247
Reference Books	1915	664250	140	155000	2055	819250
e-Books	3828	Nill	Nill	Nill	3828	Nill
e-Journals	80409	Nill	Nill	Nill	80409	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	132	3	132	1	60	10	62	40	0
Added	0	0	0	0	0	0	0	0	0
Total	132	3	132	1	60	10	62	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video lectures developed by faculties	https://www.youtube.com/channel/UCYgwWyaffjOdGk3Ol_RjCcQ/videos

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical, academic and support facilities of the college is outstanding in quality as well as quantity. Apart from the fully equipped laboratories, library, computer facilities, ITC enabled classrooms, sports facilities etc., the college has advanced level digital resources and equipment accessible to faculty and students of all departments. Faculty members and technically skilled members of the nonteaching staff monitor the routine maintenance of all these. Programs to provide the students with proper orientation in this regard are periodically organized and the students are motivated properly to make use of them. Their sessions and exams are designed in such a way that they cannot forgo such at all. During the Covid-19 pandemic period, the necessary precautions were taken to keep the equipments and facilities safe and functioning.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Various Scholarship Schemes	476	2760500
Financial Support from Other Sources			
a) National	Post Matric and Central Sector Scholarships	641	1923000
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Scholar Support Programme	19/08/2019	130	Directorate of Collegiate Education, Govt. of Kerala
Walk With Scholar	01/09/2019	90	Directorate of Collegiate Education, Govt. of Kerala
Jeevani	03/06/2019	46	Directorate of Collegiate Education, Govt. of Kerala
Yoga by NCC	21/06/2019	51	NCC
Bridge Course in Urdu	01/07/2019	21	Department of Urdu
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	UGC NET Coaching by Department of Islamic History	32	Nill	Nill	Nill

| 2019 | UGC NET Coaching by Department of Economics | 24 | Nill | 1 | Nill |
| 2019 | UGC NET Coaching by Department of Commerce | 46 | 22 | 2 | 3 |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
77	77	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	19	BSc	Physics	Various Central Universities, State Universities and Affiliated Colleges	MSc and BEd

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Athletics	College Level	520

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	2nd India Open International Taekwondo Championship	International	1	Nill	Nill	Mohammed Jabir
2019	BASIC MOUNTAINEERING COURSE (NCC)	National	1	Nill	Nill	Fayis K
2019	BASIC MOUNTAINEERING COURSE (NCC)	National	1	Nill	Nill	Keerthana K M
2019	32nd Junior Tug of War National Championship	National	1	Nill	Nill	Abhijith
2019	32nd Junior Tug of War National Championship	National	1	Nill	Nill	Rashique E
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a powerful Student Council. It is a council of democratically elected student representatives. They deliberate on student welfare throughout their tenure of an academic year. The college union consists of nine major office bearers inclding Chairperson, Vice Chairperson, General Secretary, Treasurer, General Captain, University Union Councillors, Fine Arts Club Secretary and College Magazine Editor. In addition to this, association secretaries from each Department and year-wise representatives are also added to the team. Among the team some seats are reserved for women candidates to ensure gender equality in the campus. The team execute student welfare programmes with the support of Staff Advisor. Fine Arts Advisor and Staff Editor of College Magazine help student representatives to function appropriately in the campus. The College union chairman is a member of IQAC and many other decisive bodies of the institution. The suggestions, requirements and feedback of students in curricular and non-curricular aspects of the college are channelized through these elected members of college union. Association secretaries plays an important role in organising and preparing the students in Department level activities like seminars, workshops, invited

lectures and so on. The college level programmes like arts festival and sports meets, all university level competitions are planned and executed by college union with the direction of Staff advisors. An elected college union has a tenure for one academic year. Each year end the Union concludes its programme with a grand college. The Union presents its report in front of student community and gets approval for their administration. Apart from the student council activities, Student representatives are included in IQAC

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registered as per Societies Act MPM/CA/709/2017. Alumni meet 2019 held on 12/01/2019 was restricted due to the flood and national disaster and a 31 member executive was elected. Member of alumni and MLA of Kondotty Sri. T.V. Ibrahim inaugurated the fuction. Contributed a sewing machine to Blind Federation of India for the initiation titled a "Support for VisuallyImpaied". Due to the hectic schedule of the existing president, Mr. Noufal Babu was elected as the acting president. Alumni contributed Rs.25000 for building home for a selected family flooded area at Nilambur under the college.

5.4.2 – No. of enrolled Alumni:

612

5.4.3 – Alumni contribution during the year (in Rupees) :

92052

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni meet 2019 held on 12/01/2019 was restricted due to the flood and national disaster and a 31 member executive was elected. 2. Member of alumni and MLA of Kondotty Sri. T.V. Ibrahim inaugurated the fuction. 3. Contributed a sewing machine to Blind Federation of India for the initiation titled a "Support for VisuallyImpaied" 4. Due to the hectic schedule of the existing president, Mr. Noufal Babu was elected as the acting president.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution follows decentralization and participative culture for years. The College Council is the apex academic and administrative body that takes policy decisions to meet the vision of the institution. The Principal chairs the Council and Heads of each departments, two elected faculty representatives, librarian and office superintendent are other members. All quality enhancing initiatives of the institution is discussed in the college council in the presence of IQAC Coordinator. The Staff Council is a general body which consists of all teaching and non-teaching staffs of the college. The academic and administrative plans of the institution are operated through the staff members. In the commencement of an academic year, the principal meets the staff council and allocate academic and administrative responsibilities to each staffs. This is the best decentralising practice the institution advocates throughout an academic year. The College Development Committee is a statutory body in charge of monitoring the progress of the institution and mobilizing resources for its development. It is constituted with the District Collector as the Chairman and the Principal as the Secretary. The PTA Vice President, Assistant Engineer of PWD, President of the Alumni Association, one senior

teaching faculty nominated by the College Council and the Chairman of the College Union are the key members of the committee. Admission Committee administer the admission procedure of students as per the rules of the Government and the University. Library Advisory Committee monitors the functioning of the library and suggests creative ideas for its better functioning. It is in charge of finalizing the proposals for purchase, and annual stock verification. Purchase Committee is entrusted with the duty of making arrangements for procuring the items (infrastructure, library, lab etc.) required for the smooth functioning of the college. Accommodation Committee looks into matters regarding the allotment of rooms. The committee ensures the proper utilization and maintenance of all the occupied as well as the unoccupied rooms of the college. The college has a powerful Student Council. It is a council of democratically elected student representatives. They deliberate on student welfare throughout their tenure in an academic year. The college union consists of nine major office bearers including Chairperson, Vice Chairperson, General Secretary, Treasurer, General Captain, University Union Councillor, Fine Arts Club Secretary, College Magazine Editor. In addition to this, association secretaries from each Department and year-wise representatives are also added to the team. Among the team some seats are reserved for women candidates to ensure gender equality in the campus. The team execute student services with the support of Staff Advisors. The College union chairman is a member of IQAC and many other decisive bodies of the institution. The suggestions, requirements and feedback of students in curricular and non-curricular aspects of the college are channelized through these elected members of college union. Association secretaries plays an important role in organising and preparing the students in Department level activities like seminars, workshops, invited lectures and so on.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students to all programmes is steered through the Centralized Allotment Process of Calicut University. All admission related matters are coordinated through online web portal http://www.cupbonline.uoc.ac.in. At college level a faculty is appointed as admission nodal officer and an admission committee is constituted with faculty in charge of admission of each department and the administrative office staffs of the college. They work hand in hand for smooth conduct of admission processes. Students are admitted to a programme on the basis of their merit only. The admission procedure is transparent and students are admitted from the published rank list. Students in the category of minorities, SC,ST and other socially backward communities are also ensured admission on merit basis within each

		category. Students from Lakshadweep are also admitted following University regulations.
	Industry Interaction / Collaboration	The industry leaders were invited for guest talks in the College. An effective ED Club is operating in the College, under the aegis of the department of Commerce. College shares its resources like labs, auditorium and human resources with newly started Govt. Women's College Malappuram.
	Human Resource Management	In order to augment the quality of the institution, the available human resources are aptly distributed for academic, administrative, research and teaching purposes. Kerala Public Service Commission appoint faculty members time to time and soon after teachers are encouraged to undergo orientation and induction programmes arranged by higher Education Department, UGC-HRDC and various authorised agencies. This enhances the teaching, evaluation and research aptitudes of the young faculties. The non-teaching staffs attend different training programmes conducted by Govt. of Kerala and other agencies. Guest lectures are also appointed immediately after a vacancy is reported in a department. Training and skill development programmes were arranged to faculty members to familiarise and introduce them to online teaching-learning softwares and platforms to finish the curriculum during the pandemic lockdown.
	Library, ICT and Physical Infrastructure / Instrumentation	The college has well equipped ICT enabled class rooms with projecotr, LAN connection etc. INFLIBNET resources available at the college are effectively used by faculties, research scholars and students. New books, journals, ejournals and other online content are added to the library regularly to enrich the knowledge base. To meet the challeges of the Covid-19, adhoc studio was arranged in EDUSAT room to record video lectures.
	Research and Development	Our PG Departments of Islamic History and English are promoted to Research Departments. The college promote a research culture and encourages faculty to involve in major and minor research projects. Research students are directed to publish research articles

		in reputed journals. Our PG students are given orientation towards research. Many of our students got UGC JRF.
Examination and Evaluation		The college follows the examination calendar of the University of Calicut. The students are prepared to face the University exams with utmost confidence. As part of the continuous evaluation of a student's performance in a semester, periodic tests, internal examinations, seminars and assignments are conducted. Outcomes of each student are regularly monitored and the proper guidance is given to students for further improvements. A second chance is also provided to weak performers in the internal test papers. The College acts as a major centre for various PSC Exams by accommodating a large number of beneficiaries. The college also functions as Nodal Centre for SDE Exams of Calicut University. Around 9000 SDE students get the benefit of this centre. In addition to these the college act as the venue for the evaluation of answer scripts of SDE students.
Teaching and Learning		We follow a Student centric teaching method which caters to the diverse requirements of each student. Remedial classes are arranged for needy students with emphasis on the subject/ module they request for. These classes have earned better results for students in the university exams. Similarly the issues of slow learners are also addressed and extra care is provided to such students. Moreover the assistance of exemplary students in the classes are also sought for helping the slow learners. Disabled students' need is catered through JAWS Software. Most of our classrooms are ICT enabled and for creating a better learning environment the faculty members are making use of it. Throughout an academic year Students' merit are continuously assessed through test papers, quizzes ,seminar, assignments and so on. The college has very good tutorial system and mentoring system to enhance their learning abilities and special aptitudes. Students are given free coaching for various competitive exams like NET, GATE, PSC and UPSC. We provide INFLIBNET facilities for all students and students' access to e

	journal are well monitored.
Curriculum Development	Our College follows the curriculum and syllabus prescribed by the University of Calicut. A few of our faculties are members in various Board of Studies of Calicut University so they can contribute in curriculum design by integrating newest studies, researches and theories in syllabus which help the students to equip to meet the challenges in academia. Our College offers nine UG programs and six PG programs. Our faculty members also participate in the workshops and training sessions convened by the University on each subject with an aim to develop the curriculum. They contribute and become a part of curriculum development. Our faculty members contribute actively in various capacities as question paper setters, curriculum development etc. in different universities and autonomous institutions of Kerala In the institutional level multiple steps are taken for the better implementation and development of curriculum. Each department organises invited lectures periodically for better delivery of curricular objectives. We encourage students to learn through group discussions and case studies. We conduct workshops, field trips and industrial visits every year to make the students aware of the current developments in various academic fields.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and development activities are materialised through BIMS softaware (Bill Information and Management System -https://bims.treasury.kerala.gov.in)
Administration	Administrative works are digitalized through DDFS .SPARK is used for authenticating service details of staffs, generating salary bill and treasury transactions. Planning and development activities are materialised through BIMS software (Bill Information and Management System -https://bims.treasury.kerala.gov.in)
Finance and Accounts	Salary and other financial matters are managed through SPARK (Service and Payroll Administrative Repository for

	Kerala) designed and Supported by NIC (National Informatics Centre), Kerala.
Student Admission and Support	Admission of students to all programmes is steered through the Centralized Allotment Process (CAP)of Calicut University. All admission related matters are coordinated through online web portal http://www.cupbonline.uoc.ac.in. At college level a faculty is appointed as admission nodal officer and an admission committee is constituted with faculty in charge of admission of each department and the administrative office staffs of the college. They work hand in hand for smooth conduct of admission processes. Students are admitted to a programme on the basis of their merit only. . Fee payment, selection of programmes, allotment processes etc. are made through the website. For scholarships, there is a centralized system through http://www.dcescholarship.kerala.gov.in, which provides common platform for application, verification and tracking of various scholarship schemes under Govt. of Kerala
Examination	All examination related matters are coordinated through online web portal http://www.cupbonline.uoc.ac.in, through which notifications, registration, fee payment, exam hall tickets, result announcements etc. are handled. Exam superintendent at the college coordinated exam related activities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

		staff					
2020	Two Day workshop on Statistical Mechanics and Microprocessor	Nill	12/02/2020	13/02/2020		19	Nill
2019	Two Day National Seminar on Cyber Malayalam-Language, Literature and Techniques	Nill	16/10/2020	17/10/2020		30	Nill
2019	NATIONAL SEMINAR ON ACADEMIC RESEARCH IN ARABIC LANGUAGE L ITERATURWE	Nill	04/03/2020	05/03/2020		40	Nill
2020	Two Day Workshop on Malappuram-Nagara boomika	Nill	24/02/2020	25/02/2020		15	Nill
2019	Two Day National Workshop on Data Extraction Analysis Research Writing	Nill	28/11/2019	29/11/2019		12	Nill
2020	Workshop for Teachers on Online Meetng Tools on the eve Covid-19 of Lock down	Nill	30/03/2020	30/03/2020		55	Nill
2020	Online workshop for Teachers on Online Tools and ICT for online	Nill	20/04/2020	20/04/2020		67	Nill

| 2019 | One Day workshop on NAAC Re-accredita tion | Nill | 02/11/2019 | 02/11/2019 | 40 | Nill |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in e content development and online pedagogy in SS teaching	2	14/10/2019	26/10/2019	12

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund Advance, HBA, Medical Reimbursement, Festival Allowance, Provident Fund Non Refundable Advance, NPS, Group Personal Accident Insurance scheme, Group Insurance Scheme, State Life Insurance Scheme, GPF Subscription, Canteen Facility, Cooperative Store	Provident Fund Advance, HBA, Medical Reimbursement, Festival Allowance, Provident Fund Non Refundable Advance, NPS, Group Personal Accident Insurance scheme, Group Insurance Scheme, State Life Insurance Scheme, GPF Subscription,Canteen Facility, Cooperative Store	Scholarships, e-grantz for SC and ST, e-grantz for OBC, e-grantz for SEBC, Canteen Facility, Cooperative Store

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Apart from the internal verification within the college, all finance involved activities of the college are periodically and regularly audited by the finance cell of the Directorate of Collegiate Education, Kerala, and Accountant General of Kerala.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose

funding agencies /individuals		
Federation of Retired Teachers	**52500**	**House Building Project in Flooded Area**
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**Nill**	**No**	**Nill**
Administrative	**Yes**	**DCE and AG**	**No**	**Nill**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Merit Day Orientation for Parents Regular Meetings Regular Maintenance and contingent works are met from PTA fund

6.5.3 – Development programmes for support staff (at least three)

Various training programmes conducted by DCE Various training programmes conducted by KILA Various training programmes conducted by IMG

6.5.4 – Post Accreditation initiative(s) (mention at least three)

8 teaching posts were created PG Block construction were speeded up Ladies Hostel Construction were speeded up

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Induction Programmes for UG Students**	**04/07/2019**	**04/07/2019**	**04/07/2019**	**515**
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Women Cell (Personality and Career Developement Workshop)	01/08/2019	01/08/2019	50	Nill
Women Cell (Face to Face to E M Radha, Member, Kerala State Women Commission)	19/12/2019	19/12/2019	60	Nill
Department of Malayalam, Padayani Presentation	24/01/2020	24/01/2020	720	93
Penkaruthu' Thycaundo training forvolunteers	19/07/2019	19/07/2019	50	Nill
Personality development class in association with women cell	01/08/2019	01/08/2019	80	Nill
Girl's day celebration	24/01/2020	24/01/2020	100	Nill
Girl's blood donationcamp on international women's day	06/03/2020	06/03/2020	75	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The initiatives taken by the college to ensure environmental consciousness and sustainability a. Energy Conservation: Our College specifies and creates an energy conservation culture among the students and teachers. As part of it we practice a prudent power utilisation policy among different stakeholders. Through the various programs of the Nature Club, we try to create an energy consumption conscious generation. 'Under the Mango Tree' is a concept actualized to draw the students to a natural setting inside the campus and to be in amicable terms with the ecosystem. The same area can be used for conducting lectures in open air class room mode. The College is planning to set up solar panels to tap solar power as a substitute for the existing energy source. b. Plastic Free Campus: Through programmes of different clubs awareness for plastic free campus is created. The students are encouraged to carry paper bags as routine. . c. Water Harvesting: The college has enabled rain water harvesting facility in the selected areas in the campus. In the Organic Herbal Garden, rain pits are made to harvest the water that falls from the terrace of the main Block. d. Efforts for Carbon Neutrality: The bushes, plants and trees in the campus are protected and nurtured. As we realise the pivotal role these plants play in reducing the amount of carbon dioxide in the campus. Students are made aware of it and are directed to nurture the nature. e. Waste Management: The college manages all the waste it produces by converting the biodegradable waste materials into organic manure using the 'Thumburmuzhi Model' waste management system in the campus. We also develop a waste

management culture at the individual level itself. The degradable and non-degradable wastes are collected in the campus and disposed properly. Huge baskets are kept on the class room veranda and in different parts of the campus to collect them separately. Each class room too has a facility to collect the share of waste they produce there. A large portion of these wastes are used as the organic manure for the plants in the garden.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	40
Scribes for examination	Yes	48
Ramp/Rails	Yes	40

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/12/2019	1	Women Cell (Face to Face to E M Radha, Member, Kerala State Women Commission)	Problems faced by Women and Common Awareness	60
				[View File](#)			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	The core values the institution upholds are harmony and inclusiveness of the students and staffs. We provide quality education and promote research by inculcating professional ethics and human values among students. The vision and mission of the college is published in the college website. College has constituted various committees to disseminate professional ethics, human values and code of conduct among the stake holders. Awareness

programmes, observation of national and international days of importance, helping the community, volunteering during disasters-natural calamities and adopting villages are some of the programmes these committees undertake to illuminate human values among youths of the campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleaning Drive at College Campus on World Environment Day	05/06/2019	05/06/2019	72

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Campaign to Reduce :Plastic Use. 2.Cleaning Day 3.Thumboor Moozhi Project for waste Management 4. Organic Farming 5.Medicinal Plant Garden 6.Butterfly Garden 7. Green campus Clean Campus initiative

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 TTILE OF THE PRACTICE: SHARE A MEAL OBJECTIVES OF THE PRACTICE: • To continue the practice of serving Kanji for the patients and their companions in the Government Taluk Hospital, Kottappadi, Malappuram • To assist the needy patients with nutritious and tasty fresh food congenial to the sick during the period of hospitalization • To inculcate in the students a deeper sense of fellow feeling, by exposing them to the real-life situations of the patients and their conditions • To help the students learn the basics of sharing THE CONTEXT: The practice of Share a Meal is vehemently going on in the campus, in collaboration with the NSS units. The practice which was initially for small group of beneficiaries has metamorphosed into a larger scale. This practice still bears relevance as the Malappuram Taluk Hospital normally caters to the lowest rung of the middle class, and more number of beneficiaries is in need of the same. THE PRACTICE: As kanji (an indigenous sort of rice soup) is a refreshing drink which is often preferred and prescribed by traditional medical practitioners as it nourishes the demands of a sick body with enriching nutrients and also setting the proper bowel movements for the patients. This is accompanied by befitting side dishes like chammanthi/ acchar (pickles) prepared by the distributing team. Every morning by 10 A.M. Kanji with chammanthi/Acchar Upperi is served in the hospital for around a hundred to one fifty patients/inmates in the hospital verandah. Day after day teams of students participate in the preparation and sharing of meals quite enthusiastically in turns of their rounds. This practice has been well appreciated not only by the immediate beneficiaries, but also by the society around and media. RESULT/EVIDENCE OF IMPACT: As in the previous years, students started taking initiatives on their own to extend a helping hand to the needy on the ensuing situations. This became most evident in the flood which shook the district thoroughly. In the hitherto unforeseen natural calamities, student groups

collected the essentials like food, clothing and others items on their own, and took them for the deserving people during the flood. Teams of students and teachers worked at the flood site in groups and assisted with physical labour for days on end. In addition to all these, the college team participated in constructing a house for a family that lost their house in the Kavalappara landslide mishap. All these bear evidence to the impact of Share a Meal programme in the campus. PROBLEMS AND CHELLEGES ENCOUNTERED: The main challenge of the year was the increase in the number of beneficiaries which went even up to two hundred plus during the monsoon season. The issue was solved by adding the measure of the meal, and increasing the number of students in the working team. The other issue of fund raising for the practice was solved by gearing up the contribution amounts from the willing members of the staff and expanding it to the generous stakeholders of the campus, too. BEST PRACTICE- 2 TITLE OF THE PRACTICE: GREEN CAMPUS CLEAN CAMPUS INITIATIVE OBJECTIVES OF THE PRACTICE: • To make the campus clean and eco-friendly • To make the students aware of the importance of cleanliness and greenery • Beautification of the campus • To make campus plastic free • To ensure proper waste management • To reduce the waste • Create the culture of organic farming • Construct and Maintain a Herbal Garden THE CONTEXT: Since our camps is a prime centre of learning in Malappuram district, apart from thousands of students, hundreds of staffs and other stake holders, we receive many visitors from neighbouring institutions, publics, well-wishers on all working days. Therefore, we have to keep the campus green and clean and pass a great message to the students and society through the act. At the same time we ensure and preserve a calm and beautiful campus premises. The initiative is a big task and hence a mechanism to implement the project is entrusted to college NSS unit. The nurturing and enrichment of herbal garden and organic farm were also identified as the key areas related to the initiative. THE PRACTICE: A preparatory training programme for the NSS volunteers was conducted describing the action plan for 2019-20. Soon after the commencement of the class in the academic year, on the Environmental day hundreds of saplings were planted inside the campus. In June itself, an event was held to promote the use of cloth bags instead of plastic bags. Cloth bags were prepared by collaborating with Kudumbasree units and then distributed among NSS volunteers and in adopted village Aanakayam. As part of the Green Protocol, the waste collected in different parts of the campus were gathered by NSS volunteers and then sorted into different categories such as electronics, plastics, paper, wooden and other degradable wastes under the guidance of Kudumbasree members. NSS volunteers participated in the project of Malappuram Municipality, 'Collect plastic…Collect food (plastic tharu… bhakshanam tharaam…)' is the project inaugurated by District collector of Malappuram Mr. Jafar Malik IAS. Thirty herbs were planted as part of building a herbal garden in the college campus by the NSS team. Also, Herbal Garden in the campus was revitalised by adding new plants and forming groups of students to take care of the garden. Throughot the academic year NSS Volnteers undertook many cleaning and beautification process in the campus. An organic farming and Mushroom culture were also successfully implemented during the year. Moreover, the profit from mushroom culture became a source of fund for NSS activities. RESULT/EVIDENCE OF IMPACT: Students and the Staff at the college were changed over time to practise the green protocol. The amounts of plastic reduced to a great extent and people used to bring steel bottle for drinking water. The waste management system worked well and people used to deposit the waste in category wise bins. For the herbal garden, a number of medicinal herbs have been contributed by students themselves. The Campus has grown cooler. The environmental awareness among the students increased. Students learned variety of agricultural skills and environmental issues faced by the locality. Apart from all that students and staff carried the message to their families and society. PROBLEMS AND CHALLENGES ENCOUNTERED The major problem was the visitors, mainly the students other than regular students who visit the college

for attending different exams and people attending election duties. Making awareness among them was challenging task, since most of these activities were on holidays and vacations. Hence, we had to blister a few plastic wastes in the campus. BEST PRACTICE 3 TITLE OF THE PRACTICE: GCM BHAVANA NIRMANA PADHATHI (HOUSE CONSTRUCTING PROJECT) OBJECTIVES OF THE PRACTICE: • To construct a house for a family who had lost their residence in the flood of the year in Nilambur, Malappuram • To participate in the social reconstruction programme after the large-scale havoc unleashed by the flood. • To inculcate in the students as well as academic community a deeper and larger sense of being in creative solidarity with the suffering lot, on the faces of natural calamities. • To help the students learn the basics of constructive sharing THE CONTEXT: This year (August 2019), the State faced a massive flood which hit in particular the Northern part of Kerala, especially, Malappuram District. A hamlet called Kavalappara in Nilambur Taluk was almost washed off in the flood, where around seventy people got buried under the soil in a heavy landslide, and hundreds were rendered homeless in this part of the district. As the District authority requested help from all the sections of society, the students and teachers and non-teaching staff of our college rose to the demand of the situations and provided assistance to the flood-stricken folks on various levels. After witnessing the paramount miseries of the lot there, it was decided to support at least one family constructing a house for them. THE PRACTICE: In August 2019, a committee was constituted with the Principal as the Chairman and Mr. Jahfar ali, Assistant Professor, Department of Commerce as the Convenor. A plan for the house was discussed, blueprint prepared, and a joint account opened on 4th September 2019 in the Munduparamba branch of Malappuram Service Cooperative Bank. On 7th December 2019 the foundation stone was laid for the for the house. The house is 640 square feet in size, with two bed rooms, one dining hall, kitchen and one common bathroom. The key was handed over to the family on 10th August 2020. The total amount expended on the house is Rs. 754550/- (Rupees Seven Lakhs, fifty-Four Thousand, Five Hundred and Fifty). RESULT/EVIDENECE OF IMPACT: It gave a totally novel impetus to the academic community of our campus to have participated in such a live creative humane activity. The enthusiasm which all the strata of the campus community expressed in this project was really incomparable. The teachers and students took their turns to visit the work site.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gcmalappuram.ac.in/best-practises/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has a broad vision of enlightening the society irrespective of caste, creed and sex. The core values of harmony and inclusiveness the institution upholds are materialised through the stake holders, students and staffs. The institution aims to provide quality education and promote research by inculcating professional ethics and human values among the students and researchers. All stake holders have a significant role in ensuing the vision and mission of the institution. The stake holders include students, staffs, parents, the public, alumni and political representatives. Being a Govt. college, the institution has to seek the assistance from the Govt. and public to instrument the requisites of the college. There are statutory and non-statutory platforms where matters pertaining to new courses, infrastructure and capacity building initiatives are discussed and resolved. The PTA, alumni are important bodies which meet regularly to review and suggest the developmental activities in the college. The students, too, have a statutory College Union to

administer the needs of the student community and bring to the notice of the College Council. Harmony and integrity envisioned in the college mission is materialised through the contribution of these stake holders. The college receives new courses, buildings and other capacity building initiatives from govt. time to time. This helps in creating a professional learning environment in the campus. The College Union plays a pivotal role in the development activities of the college and they keep the campus democratic and non-violent. In the onset of Covid 19 Pandemic our college upturned into action by arranging video recordings of class modules from each disciplines and which are streamed in the college you-tube channel. This has helped to reach into every student community who agonise and worry about the learning materials during the pandemic situation. So our mission to spread quality education to all is somehow showed up.

Provide the weblink of the institution
https://qcmalappuram.ac.in/distinctiveness-of-the-college/

8.Future Plans of Actions for Next Academic Year

1. Starting new courses: The College Council has decided to apply for new courses including BA English, MA Arabic, MA Urdu, MA History, MA Malayalam, M.Sc. Physics, M.Sc.Chemistry, and Research Centers in English and Islamic History 2. Working the best for NIRF ranking and ISO certification 3. Moodle, MOOC and other time friendly online courses: The College plans to set up new Moodle/MOOC/ and other online courses, based on various topics 4. Indoor Stadium: The College has proposed to set up a multi purposed indoor stadium and sports complex. 5. Resolved to speed up the activities for building the PG Block. Govt. of Kerala has sanctioned three crores of rupees for that. 5. New open air auditorium: The College council decided to approach Mr. P Ubaidullah MLA for constructing an open air auditorium, out of his MLA Fund, for various purposes. 6. Heritage study centre: The College decided to build up a local heritage repository to collect and exhibit valuable historical documents about the Malabar and other struggles for Indian Independence. 7. Academic Publishing Bureau, so as to publish books and journals with ISBN and ISSN 8. Decided to enhance active student interaction methods, introduce more field trips, promote invited lectures etc. 9. Advanced Video Recording Room 10. Gsuit account for the college 11. Digitalization of all possible activities 12. Streaming programmes through college youtube channel