



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Government College Malappuram
• Name of the Head of the institution		Dr. KK Damodaran
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		04832734918
• Mobile no		9061734918
• Registered e-mail		gcmalappuram.dce@kerala.gov.in
• Alternate e-mail		mail@gcmalappuram.ac.in
• Address		Munduparamba PO
• City/Town		Malappuram
• State/UT		Kerala
• Pin Code		676519
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Semi-Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University		University of Calicut			
• Name of the IQAC Coordinator		Sulaiman MK			
• Phone No.		9747771631			
• Alternate phone No.		9895546080			
• Mobile		9747771631			
• IQAC e-mail address		sulukottumala@gmail.com			
• Alternate Email address		mpsageera@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		https://gcmalappuram.ac.in/wp-content/uploads/2022/06/2020-21-AQAR-Uploaded.pdf			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		https://gcmalappuram.ac.in/wp-content/uploads/2022/10/2021-22-Academic-Calendar.pdf			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72	2006	21/05/2006	20/05/2011
Cycle 2	B+	2.62	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			11/12/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Govt College Malappuram	Plan Fund	Govt. of Kerala	2021-22, 365 days	21994572	
Govt College Malappuram	Non-Plan Fund	Govt. of Kerala	2021-22, 365 days	333851	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> • If yes, mention the amount 	50000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Infrastructural Master plan were prepared		
Faculties were provided training on Moodle LMS and new Moodle LMS access were obtained from Digital University		
Induction Program were conducted for newly joined students		
Swayampoorna programme were implemented		
College Hostel began functioning		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Strengthen the time bound submission of statistical and academic data of various activities, funds and departments, and assign the duty to one coordinator (who is already assigned the duty of related club or cell).	AISHE coordinator, Mr. Jaleel (Dept. of mathematics) were appointed as the statistical coordinator and the data are collecting and publishing on the website	

Modify the duties of various coordinators/convenors and publish it	Committees reconstituted
Observe the week of Academic Seminars in November/December with special mention to Golden Jubilee	Calendar of academic events were published
Strengthen the Alumni using online membership campaign	Alumni campaign is progressing as part of Golden Jubilee Celebration
Prepare the Academic and Infrastructural master plan for the college envisaging at least 20 years	ULCCS was entrusted for the preparation of Master plan and Master Plan draft were prepared and presented in front of college council
Transform all possible online classes to MOODLE platform	All faculties were trained with Moodle, but could not transform all online classes into Moodle platform due to server problems. Now the efforts are taken to make available good server with enough capacity
Conduct induction programme for first year UG and PG students	induction programme for UG students were conducted in 3 days
Enhance the coaching for NET/GATE/PSC/Competitive Exams	Newly History and English Departments started UGC NET coaching
Explore the possibility of Campus Placement	Campus placement was conducted during the vacation
Activation of INFLIBNET by UG Final and PG Students	INFLIBNET login credentials can be created using the online link provided at the college website
Completion of Library Automation	On the progress. All the data related to library are published on the website
Preparation of Academic Calendar	Academic Calendar were prepared and published

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>College Council</td> <td>04/01/2023</td> </tr> </table>		Name	Date of meeting(s)	College Council	04/01/2023
Name	Date of meeting(s)				
College Council	04/01/2023				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020</td> <td>26/02/2022</td> </tr> </table>		Year	Date of Submission	2020	26/02/2022
Year	Date of Submission				
2020	26/02/2022				
15. Multidisciplinary / interdisciplinary					
<p>The UG curriculum offers open course in an interdisciplinary mode. There is no explicit interdisciplinary programme in the existing curriculum. However, in view of NEP 2020, the institution has introduced an element of inter-disciplinary approach in the certificate courses offered. The orientation programme of the Department of Physics has a module on lab practices and problem solving skills. Department of Chemistry has proposed to promote interdisciplinary approach by contributing in this module. Department of English too has proposed a module on scientific reporting for science students in the college. More departments are in the pipeline to introduce such interdisciplinary and multidisciplinary elements in their respective add on courses</p>					
16. Academic bank of credits (ABC):					
<p>The institution has not registered under ABC. University of Calicut is yet to issue guidelines towards ABC. However, at the college level some of the departments have introduced certificate courses and add on courses to come to terms towards the requirement of ABC. The objectives of the University curriculum are to focus on summative assessment. On the other hand, the objectives of the NEP are to focus on regular formative assessment for learning. In adherence to the above, a few certificate courses are structured. Various MoUs have been signed by different departments with nearby institutions of higher learning for collaborative work.</p> <p>The above mentioned certificate courses are designed by respective departments to provide a holistic education which is the need of modern times. These certificate courses shall provide for analytical</p>					

skills, innovative approach to a problem, problem solving skills, experimental skills and computational skills. Further, soft skills such as listening abilities to work in a team, leadership abilities, and decision making capabilities are also included in these courses. The faculties discuss the physical fitness and mental fitness to achieve the targets. The institution look forward these courses shall meet the objectives emphasized by NEP 2020 and ABC.

17.Skill development:

Lack of skill imparting vocational courses in the curriculum is a major challenge for any affiliated courses. Having recognized this problem, the institution has registered as a centre for CCEK skill development training programme. Center for Continuing Education Kerala offers job oriented courses with NSDC certification. Some of the courses offered in our centre are *Professional Diploma in Shipping and Logistics*, *Diploma in Banking*. However, the course fee is a major constraint affecting the enrolment to the course. Nevertheless, nine students have completed the course successfully

The Young Innovators Programme (YIP) is a flagship program of the Kerala Development & Innovation Strategic Council (K-Disc) to promote a culture of innovation among the youth of Kerala. A committee was constituted here to facilitate YIP in the campus, with a teacher Coordinator. Our college participated in the YIP 2021-24 with six innovative ideas and one of these ideas (ID: 4681, Group Leader: Viji L., BCom Student) was shortlisted in the district-wise list for the next phase of evaluation.

Different departments conduct bridge courses on soft skills. This includes career counseling, personal counseling, health and hygiene matters. Life skills are also imparted by conducting yoga and mediation sessions regularly. Regular sessions are conducted in the college by external resources to impart value based education. Various clubs in the college and NSS/ NCC activities are also platforms to inculcate human values, ethical values, constitutional values, life skills, scientific temper, and civic values among the students. The add on/certificate courses offered by some of the departments also provides for imparting soft skills, IT skills to pursue a successful career of their choice.

The institution has resources to conduct 'Neuro Linguistic Programming', 'Transaction Analysis', 'Theme Centred Interaction' and 'TCI BUTTERFLIES' facilitator and many more life skills and soft skills programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Various Indian languages are taught in the UG curriculum as second language in different programmes offered in the college. Sanskrit, Hindi, Arabic, Urdu and Malayalam are taught in the college.

Various linguistic affinities and entities are given their due with an offer to choose their additional language for their courses. These languages are all included in the linguistic competitions of the Fine Arts festival. Respective Language Days are celebrated by the departments concerned. As an evidence to its linguistic inclusiveness, a good number of locals from Urdu Nagar, in close-by Kodur Grama Panchayath, did BA Urdu in the college to maintain the linguistic tradition they got on historical grounds.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

University of Calicut has introduced Outcome Based Education since 2019. In pursuance of the same, students are provided with opportunities to displace their skills and talents. Soft skills, experimental skills, analytical skills, computational skills are imparted to students. They participate in inter collegiate and inter university competitions and the college is proud about their remarkable achievements. The college observed Golden Jubilee celebration which was year-long programme to provide exposure to students towards academic and co-curricular activities.

20.Distance education/online education:

A study centre of School of Distance Education (SDE) is functioning in our college. This centre is meant for conducting contact classes for the students from different disciplines. The institution is conducting contact classes for the undergraduate programme in English, Malayalam, Arabic, History, Economics, Sociology, Political Science, Mathematics and Commerce, and postgraduate programme in Arabic, Malayalam, Economics and Commerce. In each year more than 10000 candidates have been opting this study centre for undergraduate and postgraduate programme. Around 150 faculty members from this college and other University affiliated colleges have been handling contact classes every year. Capt. T. H. Jahfarali is Co-ordinator of the centre.

The institution has a well-structured Moodle platform in the college. A dedicated server is being used for the purpose. Though the platform was put in place during Covid-19 days, different departments are using online education mode for conducting different add on courses. Online exams, assignments, laboratory sessions using virtual platform are also utilised for the purpose. The institution look forward the above preparedness and shall put in good stead in view of the forthcoming revised curriculum.

College is sole centre of Sree Narayana Guru Open University in the district and shall work as a guiding centre for thousands of students in the district.

Extended Profile

1.Programme

1.1	353
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File

2.Student

2.1	1920
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	350
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	607
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	72

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	72
---	-----------

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	43
4.2 Total expenditure excluding salary during the year (INR in lakhs)	260.47
4.3 Total number of computers on campus for academic purposes	66

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college offers seven PG and nine UG programmes under the CBCS system. Being a college affiliated to the University of Calicut, it strives to implement the University curriculum efficiently in tune with the vision and mission of the college. The following steps are taken for the fulfillment of these goals:

1. With this mission, the College strictly adheres to the academic calendar of the University of Calicut in its drafting and implementation of the curricular action plan.
2. The Staff Council, being the apex body of the institution, prepares a detailed academic plan for each year, adhering to the academic calendar of the University of Calicut.
3. The Department Council implements this plan with timely allocation of portions for the teachers.
4. Both the Staff Council and Department Councils are periodically convened to assess the progress of the plan and to make necessary modifications. The College IQAC regularly monitors the progress of these activities.
5. A College Calendar is published at the beginning of each academic year to chart the curricular and co curricular activities of the institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcmalappuram.ac.in/academic-calendar/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the University of Calicut is followed in all teaching-learning activities. Admissions, opening and closing dates of affiliated colleges, commencement of classes, online submission of CIE marks, dates of end semester examinations, declaration of results of different programmes and declaration of vacation dates are outlined in this calendar. The monthly split up of major academic events are also clearly indicated. 90 working days in each semester are ascertained, by following the academic calendar published by the University.

The college prepares its academic calendar in tune with the one published by the University of Calicut. It is prepared in advance by a teaching staff appointed by the College Council. All students of

the college are provided with a copy of the same.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcmalappuram.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

101

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The UG and PG programmes encompass lessons on gender sensitization, academic integrity, messages on universal brotherhood and eco critical perspectives.

Professional Ethics: The research scholars are encouraged to utilize the plagiarism software installed in the library. They must clear

the "Research and Publication Ethics" paper of the University for PQE. The PG dissertations undergo a plagiarism check before submission.

Gender: The UG students have an Audit course namely Gender Studies. Women Cell conducts online and offline sessions on laws protecting women, social taboos, healthy relationships; and self-defense training.

Human Values: Human values have been inculcated in the students through various courses. During COVID 19, the college was utilized as a CFLTC to aid the infected patients. The GCM community financially contributed to the kidney transplantation of a student. In the post lockdown phase, the college runs the Swayampoorna to maintain a hunger free campus.

Environment and Sustainability: Common courses have lessons dealing with issues of sustainable living and climate crisis. Nature club, NCC and NSS units ensure environmental protection through activities in and out of the campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

545

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://gcmalappuram.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may **A. Feedback collected, analyzed**

be classified as follows

and action taken and feedback
available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gcmalappuram.ac.in/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

695

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. All departments conduct bridge courses at the beginning of the first semester to familiarize the students with the structure of the programme.

2. Remedial coaching classes are conducted for those students who are coming from poor financial as well as social background.

3. The Government of Kerala has initiated a new program under its New Initiative Scheme namely Scholar Support Program to support the slow learners.

4. Walk With Scholar is another New Initiative programme for the advanced learners, sponsored by the Government of Kerala.

5. The Tutorial system helps to generate an academic companionship with the mentors.

6. Additional Skill Acquisition Programme is another mentoring programme offered to students to engage in various skills related programmes along with their regular courses.

7. Teaching peers equip them with skills to face more challenges and thus satisfy their thirst to excel.

8. The college has a Research Forum aimed at developing research potential of advanced learners, by providing opportunities to present papers, lead discussions, etc.

9. The college takes special interest and consideration in the welfare of the Differently abled students through the functioning of an Internal Committee for Welfare of Differently Abled Students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1920	72

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has optical fibre internet connection; and seminar halls, computer lab, science lab equipped with LAN. Teachers use LMS such as Moodle, Google Classroom, Teachmint and Edmodo. A Network Resource Centre is made available for students and teachers. During the lockdown, online classes were hosted through a You Tube channel. INFLIBNET membership is regularly upgraded and e-resources are provided free of cost. The institution has braille software for the visually impaired. Text books were read as audio files by the students for the sake of visually impaired students and teachers.

Experiential learning: ED Club conducts workshops in painting, stitching, baking, and ornament-making. During the pandemic period virtual camps were conducted by NSS. Students participate in the learning process by attending online seminars using Zoom, G-Meet and Webex platforms and took part in group discussions and debates.

Participative learning: The Institution has ICT enabled classrooms. All departments use Power point and multimedia in their class room transactions. The language departments screen film adaptations of novels, plays or short stories.

Problem solving methodologies: Assignments that require critical thinking are given to students. Students are trained to make recycled products which can be used as artifacts.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the major Departments of the Institution have ICT enabled classrooms. The college has installed optical fibre internet connection with Wi-Fi unit inside the campus. Further, it has seminar halls, computer lab, science lab and language lab with internal LAN. Teachers are well equipped with the latest ICT tools.

Teachers attended various training programmes and FDPs on ICT

enabled teaching techniques and are using various LMS such as Moodle, Google Classroom, Keralamoocs and Edmodo.

Teachers conduct online classes and exams through these platforms. IQAC of the college has conducted training programmes for teachers to strengthen their knowledge.

The Network Resource Centre with computers is made available for students and teachers. All departments use PPT and multimedia to simplify the syllabus in a more meaningful way. Commerce and Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. The Department of Malayalam has conducted workshops and seminars on film making through which students were given training on film editing, cinematography, script writing, shooting and direction.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

368.66

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Practices ensuring transparency:

- Tentative dates of internal exams are included in the academic calendar.
- Confirmed dates are pre-informed
- Centralized exams are conducted with mixed seating .
- Question paper discussion and return of evaluated answer scripts within the stipulated time.
- The teacher in charge/Tutor publishes a monthly attendance report
- Requisite time is given for seminar preparation and assignment submission.
- Teacher-Tutor-Department-College-University: Five-tier CIE related grievance remedial mechanism runs in the institution enhancing transparency and error-free conduct.
- The consolidated internal mark sheet is finally uploaded to the university via internal marks portal after four-tier scrutiny mechanism through Student, Tutor, HOD and Principal and the same is published in the college website.

Practices ensuring robustness:

- Mixed upseating in exam halls.
- Teacher squads inspect alleged malpractices.
- Additional exams and retests for slow learners and differently-abled students.
- PTA meeting-One to one interaction of parents and teachers discussing the performance of their wards.
- The tutor also suggests appropriate remedial/ support mechanisms.
- Consolidated internal mark sheets are exhibited on the department notice board and Watsapp groups

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A five-tier grievance redressal system runs in the institution.

1.Teacher Level: Teacher in charge addresses the issues pertaining to his/her course. Any grievance regarding valuation, tabulation or internal score is brought in to notice as soon as the answer scripts are distributed.

2.Tutor Level: Tutor maintains a grievance file and attends to the issues of the wards through personal discussions, thus playing a bridging role between the student and the teacher in charge.

3.Department Level: If the problem is left unresolved at the tutor level it is put forth in a departmental meeting headed by the head of the department and the disputes and remedies will be entered in department meeting minutes. If the grievance still persists, it will be forwarded to the grievance redressal cell of the institution.

4.Institutional Level: The institution has a well-functioning grievance redressal cell with the Principal as chairperson and a senior faculty as the convener, with three faculty as members. If the student is not satisfied with the reparative measures at the department, he/she can file a written complaint to the grievance redressal cell.

5.University Level: The Registrar or the Controller of the Examination makes the final decision with regard to the examination related grievance at the university level.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The faculty and students are acquainted with the programmes and its outcomes. IQAC plays an active role right from the admissions to the student feedback so as to keep track of the program outcomes. The students are elaborated on the outcomes of the Programmes offered. This is also displayed on the website.

The programmes aim to provide:

- Academic enrichment in the respective domain
- Enhancement of employability through specific focus on applied aspects of the Programmes
- Gender sensitisation and Women empowerment
- Skill development and capacity building
- Entrepreneurial development

The programmes have well defined programme outcomes (PO) and course outcomes (CO). POs and COs define the expected levels of knowledge; aptitude and skills required by the students for higher studies; research and employment; and effective contribution to society, by inculcating scientific temper, social awareness and responsibility, with special focus on employability and women empowerment. The most important yardstick of academic achievement is the attainment of POs and COs.

The Bridge Course offered to the new entrants by the Departments communicates the COs to the students. Special sessions are arranged by the departments to communicate the COs of project or dissertation. Display Boards in the department provide a brief overview of the programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcmalappuram.ac.in/learning-outcome/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has an effective internal evaluation system. The performance of each student in the internal examinations is a true reflection of the progress of the student. It gives room for faculty to take remedial measures, if required. Classroom activities like presentations, debates, discussions, performance in the laboratory and role plays help the faculty to evaluate the student and to gauge the level of achievement in terms of COs. The projects/ dissertations submitted by individual students are reflective of the totality of the skills they acquired during the programme. Performance of the students in the University examinations is a clear indication of the attainment of POs/ COs. All final year students are required to submit a project/ dissertation as part of their programme. The college regularly maintains an excellent pass percentage in all programmes. Each department regularly conducts Result Analysis. Progression to higher studies and getting placed are clear indicators of the attainment of POs. The students of this college have secured places in the top ten position list of the University. Students have also qualified NET, JRF, SET, GATE and JAM. Students have also secured admissions to Central /State Universities for higher studies. The accomplishments of our alumni testify the realisation of POs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

458

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcmalappuram.ac.in/student-satisfaction-survey-sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.03

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college creates suitable venues for artistically gifted students to showcase their talents; to nurture the talents of the students in the realm of infotainment; and collaborates with different government enterprises/ departments to promote a culture of innovation.

The Entrepreneurship Development (ED) Club of the college has several innovative practices to its credit focusing on honing entrepreneurial skills; and capacity building aimed at starting own ventures. It provided hands-on training in clay modelling and bottle art; arranged a platform for the campus artists; and organised programmes bringing successful entrepreneurs to college to interact with the students.

The Young Innovators Programme (YIP), a flagship program of the Kerala Development & Innovation Strategic Council (K-Disc) to

promote a culture of innovation among the youth of Kerala, is open to all students studying in class eight or above across Kerala. As per the directions from K-Disc and DCE TVM, a committee was constituted here, with a teacher Coordinator. Our college participated in the YIP 2021-24 with six innovative ideas and one of these ideas (ID: 4681, Group Leader: Viji L., BCom Student) was shortlisted in the district-wise list for the next phase of evaluation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

34

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various bodies/clubs/departments have conducted numerous programmes during the year in the neighborhood community, sensitizing students to social issues, for their holistic development. Few of them are

given below

Name of the activity Organising unit/ agency/ collaborating agency
 Number of students participated in such activities FIT INDIA FREEDOM
 RUN NSS 80 White Cane Rally NSS 70 arike(Children's day Program) nss
 67 Swayampoorna' launching PTA, Staff club, Alumni, FORT and
 Philanthropists 100 Sthree Suraksha: Niyamangal, Prayogikathakal,
 Velluvilikal Women Cell, ICC, CASH 120 Soft Skills Training
 Programme Women Cell, Career Guidance and Placement Cell 85 Self
 Defence Training for Women Women Cell, Malappuram District Police
 100 PALLITIVE CARE FUND COLLECTION NSS 1800 CANCER AWARENESS WEBINAR
 NSS 100 BLOOD DONATION CAMP NSS 100 SERVICE FOR THE KERALA
 FEDERATION OF BLIND RALLY NSS 30 CLEANING OF THE LADIES HOSTEL NSS
 80 RALLY ON INTERNATIONAL ELDER ABUSE AWARENESS DAY NSS 80 OLD AGE
 HOME VISIT NSS 50 MEETING WITH SOLACE CHILD CHARITY FOR THE FUTURE
 PROGRAMS NSS 20 VIGILANCE AWARENESS NSS 80 YUVA UTSAV NSS 200 UDID
 REGISTRATION FOR DIFFERENTLY ABLED PEOPLE NSS 50 TRAFFIC AWARENESS
 NSS 100 UNITY DAY RALLY NSS 100

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

59

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

10710

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college has three academic blocks and a library building. Two academic buildings are Main Block and Science Block. The Main Block comprising the Principal's Office, Ladies room and the Teaching Departments, is a three storied building. The Science Block is a two storey-building which comprises the Science Departments, Exam Halls, ASAP Computer Lab, ORICE Room, Calicut University SDE Office, Laboratories etc. The Post Graduate Block was inaugurated in the year 2020.
- Library of the college is stacked with books pertaining to the syllabus as well as extra references, research journals, periodicals and magazines. Online resources like N-LIST, journals, Digital library, Magazines and Research papers are also made available for the students. The library is equipped

with an LCD TV with internet facility and uses KOHA software.

- Ladies Hostel was inaugurated on 26th November 2021 and more than 100 girl students are staying there.
- There are 43 LAN connected classrooms of which 30 are ICT enabled with LCD projectors and there are two air conditioned seminar halls.
- The college has six well equipped labs.
- The college office is fully automated. All file movements are through DDFS, payment is through e-Pose and student related services are through College-mate.
- There are specific rooms for the specific bodies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- A multipurpose playing area is marked for playing football, Hockey, Kho Kho, Tug of war and Rugby. An exclusive gym for weight training and fitness is available in the physical education department. Twenty-five wrestling and judo mats are also available in the department.
- The fitness center is equipped with dumbbells, treadmills, gym balls, squat stands, multiple weight training stations etc.
- The college has a very spacious playground which is suitable for 200 meter track athletic championships. The ground can also be used for various major games. 100m x 50m Badminton court is available in the college courtyard. Sepaktakraw court is also available in the college courtyard. Makeshift Taekwondo, wrestling area can be set in the gym room and fitness center.
- An auditorium with a seating capacity of about 1000 people is used as the main venue for the cultural activities during college Arts festival, College day celebrations and other cultural programmes. The auditorium has also become an important venue of various official programmes in the district capital.
- Two seminar halls are available in the college which are used for the indoor performance of cultural activities. One open-

air auditorium and one open stage are used for performing cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

162.38

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library started functioning in the year 1972. Until 2018 it was housed in a spacious room in the main block. Library is now functioning in a newly constructed building. The library building has a total plinth area of 12,108 square feet. The library has a collection of more than 40,000 books, 1500 Reference books, 10 Magazines and 7 newspapers.

Library is automated partly using the world class open source Integrated Library Management System called Koha. 70 percent of the books in the library are barcoded. Students are also carrying barcoded Identity cards. Along with the library ticket system, koha software is used to manage the issue and return system of books. Online Public Access catalog is one of the important features of the software. Books in the library can be easily located using the software. N-list membership has also been acquired so that students and teachers can access and utilize the precious e-resources available through this platform.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.99

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39.1

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has witnessed an astonishing upgrade of the ICT infrastructure since the last accreditation. Classrooms are equipped with LCD projectors and internet facilities. All departments have Wi-Fi facilities, LCD Projectors, interactive boards and other ICT related equipment. The improvement in the ICT facility has helped to transform the teaching learning process from a conventional approach to an ICT - oriented approach. In 2021, the Government of Kerala provided a new LMS platform that has been hosted on the college website along with the existing LMS. All class rooms are LAN enabled. 30 classrooms are ICT enabled. 30 projector connected class rooms are available. The campus is Wi-Fi enabled. The college has three internet connections with a speed of 40 Mbps, 100 Mbps, and 50-100Mbps of K-FON. Steps are being taken to extend the reach of Wi-Fi to all corners of the campus, including Women's hostel. The Government has sanctioned Rs 468000/- in 2022 for the same and work in this direction is progressing. 19 Wi-Fi routers are connected in all departments that was purchased using PTA fund. The connection is made available in classrooms on the basis of requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

344.06

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has adequate and satisfactory procedures for the proper upkeep and optimal employment of the infrastructure.

- The infrastructural facilities are timely upgraded and appropriately maintained under the guidance of this committee. PTA and Alumni extend sufficient support for the development of infrastructural facilities.
- The Green Campus, Clean Campus Co-ordinator, assisted by support staff and student volunteers are involved in campus maintenance. Maintenance is ensured by the support staff as per requirement.
- All science departments have sufficient number of attenders for the smooth running of laboratories. The lab attendees maintain the labs and check the lab equipments and facilities. Stock and maintenance register and logbooks for equipments are kept in all labs and are verified by the head of the departments.
- Computers are properly serviced and reused for the proper functioning of academic and non-academic purposes and to minimize E-waste.
- The Department of Physical Education supervises the Maintenance of sports equipments, fitness centre and sports fields
- The classrooms, laboratories, library, seminar hall, auditorium, open stages, audio visual hall, EDUSAT room, girls room, canteen and such other physical amenities are properly maintained by various committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2162

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

237

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

383

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

145

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There are multiple avenues for representation of students in the academic and administrative committees in the college to ensure transparency in the functioning of the college. They are given

below.

Students Union: Students union is elected by the students. It is actively involved in the development of the college and used to give leadership in organising various programmes with a view to develop the skills of the students.

SLQAC: They used to articulate the concerns of the students about the quality of the programmes conducted by the IQAC and to make suggestions to the IQAC for the programmes organised by the College.

Grievance Redressal Cells: Student members in these committees primarily used to articulate issues pertaining to internal grades, and there is a system to solve the problems of the students.

The Corona Jagrata Samiti : They have actively participated in the deliberations and cooperated with the authorities in implementing the Covid protocols in the college in an impeccable manner.

The students participation is ensured through the activities of various clubs and committees including ELC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni Association registered as per Societies Act MPM/CA/709/2017 is in force. The official registration was done on 15/11/2017. The Alumni has an Executive Committee of 42 members with U. Abdul Kareem IPS and Dr. P.K Aboobacker as President and Secretary respectively. The Alumni has international Chapters in different locations in the Middle East. They provided scholarship to students; donated a sum of Rs 50,000/ by the Jeddah Chapter (Kingdome of Saudi Arabia) for Jubilee Celebration; contributed Rs. 18,000/ for purchasing sports items; collaborated with the Career Guidance and Placement Cell to organise a mega placement drive in 2021; supported the extension programmes of NSS by distributing saplings; forged relationships with renowned people; and had a commendable presence in the Golden Jubilee Celebration.

A free meal scheme under Swayampoorna for the deserving students, to keep the campus hunger free is run by the financial support the Alumni. They have provided a sum of Rs 2.5 lakhs for the purpose. In addition, the successful entrepreneurs, who are part of the Alumni have sponsored the meals for a specific period. They played an important role in making the campus hunger free. They have contributed both as a group and as individuals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is Tejasvi navadhitamastu and the mission includes equipping the students and community for an upward movement by providing quality higher education; empowering girls, especially Muslim girls; inculcating a pluralistic, multi-cultural, multi religious and multi-dimensional order; moulding intellectually competent, morally upright and physically fit student community, thus creating an egalitarian social order. In order to concretize this noble aim, institutional mechanisms have been established. The practices of governance are fulfilled in accordance with the government orders and circulars from the University of Calicut. The decisions are mediated by the college council and implemented through the department councils. The IQAC is assigned with the duty of upholding quality parameters in all matters of the college. These three bodies have formulated the mechanisms to run the college.

The rapid infrastructure development in the past five years was due to the interventions of the College council and the allied bodies. The new courses started in the last five years was due to the pressure exerted by college council and Alumni. During the pandemic, the council's decisions played a vital role in developing alternate strategies to continue education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College council is the apex body vested with the power to decide on

the functioning of the college. The HoDs, IQAC Coordinator, Superintendent, Librarian and two elected members constitute the college council. They espouse policy decisions, in tune with government policies, execute the decisions, supervise the functioning of all the cells and committees and delegate the duty among the staff. The Department council consists of all the teachers of the respective departments. They formulate the annual action plan and transact the scholastic content to students in a systematic manner. It is the duty of the department council to ensure and monitor the progress of the students. The IQAC consist of select faculties from the college and external experts. The principal is the chairperson and a teacher is the coordinator. They design the institutional annual action plan and implement it with the help of other entities in the college. They guarantee quality parameters; collect feedback; conduct result analysis; and organize healthy practices. The IQAC was instrumental in preparing the action plan; increasing physical and IT infrastructure; organizing teacher training in ICT; Moodle platform; fund mobilization; and bringing a new work culture in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has adopted multiple policies like the digitalisation of campus; making available digital resources through INFLIBNET; procurement of new books to college library; ensuring the safety of the inmates of ladies' hostel through multiple initiatives; and provision of sufficient facilities to the women students in the college. Training programmes were organized for teachers and administrative staff to enhance their skills; vacancies were filled through ad hoc appointments; monitored the tutorial and mentoring system; organized special coaching for NET; implemented Swayampoorna; launched new Moodle LMS platform ,hosted Digital University, Kerala; promoted research; conducted invited lectures and erudite lectures; and oversaw green audit.

The effective functioning of the institutional bodies and the impeccable implementation of it has transformed the college to a hub of higher learning. This is expected to make the college a self-

reliant institution catering to the requirements of the emerging youth of Malappuram in particular and Kerala in general.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There are two types of institutional bodies in government colleges. The apex institutional bodies like college council, IQAC and Department council are formed according to the norms prepared by the government. The supporting institutional bodies like Staff council, Admission Committee, Library advisory committee, Examinations committee and the Purchase Committee are formed by the council. Other committees like ICC, RTI and CDC are formed as per the guidelines of DCE/UGC/ MHRD. The principal or the college council is entrusted with the duty of forming any new committee, if it necessitates the functioning of the college.

The teachers and administrative staff are appointed through KPSC who are bound to serve the people as per the Service Rules of the Government of Kerala. IQAC drafts a detailed action plan every year. The plan of the IQAC emphasizes the following thrust areas namely, infrastructure development; research and consultancy; skill acquisition; digital support; eco-consciousness and sustainability; quality enhancement of faculty; and upgradation of departments.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gcmalappuram.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in **A. All of the above**
areas of operation Administration Finance and

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare schemes provided by the government to all employees are enforced here. In addition, the college has its own welfare measures for its staff. All employees in the college; are covered under either statutory pension scheme or contributory pension scheme; subscribe to the General Provident fund; the State Life Insurance and Group Insurance Scheme; Medical Reimbursement Scheme; MEDISEP; and Group Personal Accident Insurance Scheme. Women employees are eligible for maternity leave for a period of six months and male employees for paternity leave of ten days. Subject to rules and regulations, all employees are entitled to avail of traveling expenses of the employee and the family to tour any place in India. All employees are eligible to avail of Transport Allowance for official journeys, as per government norms. The facility of Jeevani is open to staff and students. During Onam all employees are provided with an allowance/advance. There is a Fitness centre in the college and it is equipped with a gymnasium and table tennis facility. Special parking area is provided to all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each teacher has to submit a self appraisal in the PBAS format every year. Individual teachers submit it to the HoD who forwards it to the Principal with recommendation. NTS Members are assessed in the prescribed format and recommended by Principal for promotion. From the current academic year, the government has instituted the online appraisal method through the SCORE website. Regularly collected feedbacks from all participants play an important role in evaluating the performance of various academic /non academic segments of the college. Corrective measures are taken to address any concerns noted thus. Additional tasks, charges, duties etc. are given to faculty members considering their capability, aptitude and interest. At the end of each year individual performance with regard to such tasks are informally evaluated by the Principal. This evaluation is used as the basis for assigning future tasks and responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial transactions and fund utilization are scrutinized and audited by government agencies through external audit, internal audit and CA audit. Government of Kerala conducts audit in all

colleges under DCE. Audit teams from DCE/AG verifies all financial/non-financial documents pointing out discrepancy, if any. Through clarifications, production of sufficient documents or amending any clerical errors, the final accounts are settled incorporating suggestions and directions in further utilization of funds. Accounts of PTA are audited by chartered accountants and the audit report is presented in the annual general body meeting of PTA. Funds utilized for the conduct of programmes and fee collection is also audited.

The college conducts annual stock verification to verify stock of electrical and electronic equipment, furniture and books. The report is submitted to the principal in the prescribed format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college may receive funds from UGC, Central government, RUSA; State Government, Legislative Assembly Constituency Asset Development Fund (LAC - ADF) of MLAs, Plan/Non Plan funds from DCE; CDC, PTA, ALUMNI Association, Staff Club, Forum of Retired Teachers, Govt. College Malappuram, Donations and Sponsorships from individuals or philanthropists. The initiatives to mobilize these

and utilization strategy are as follows:

Annual proposals of Plan/Non plan funds are submitted to upgrade infrastructure, lab and library; to meet electricity, water, telephone and office expenses. Funds sanctioned are utilized by the College Council, Purchase Committee and college office. During this period an amount of Rs. 219,95,465/- was sanctioned as plan fund from Directorate of Collegiate Education, and Rs 3,33,851/- as Non Plan Fund. The CDC fund is accrued through contributions from students matched with an equal amount by the government. Salary and other emoluments were borne by the State government.

The PTA executive committee accords administrative sanction for the utilization of PTA fund. Alumni association has extended financial support in infrastructure developmental activities like new college gate and ladies' amenity room; has contributed Rs 2,50,000/- towards Swayampoorna. Staff Club contributed an amount of Rs. 1,07,500/- towards Golden Jubilee Celebrations ;1,14,000/- towards PTA fund; and Rs. 5,620/- towards Swayampoorna.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college is spearheading a number of initiatives to improve internal quality. The most remarkable of them include ICT Integrated instruction; new Moodle LMS Platform hosted by Digital University, Kerala; Feedback system; Drive to popularize INFLIBNET; Organising FDP, seminars and workshops; Tutorial System; Promotion of Research; Performance Based Assessment of the faculty; Academic and Administrative Audit; Extension and outreach programmes; and Swayampoorna - Hunger free campus and Students mobility support; and Pachappu.

While simultaneously upgrading the infrastructure, IQAC encouraged the teachers to use modern transactional methods to make the sessions more engaging. One remarkable initiative of IQAC, yet to attain the desired result, is the initiative to increase the usage of N-list. The participation of students and faculty in the seminars

improved, and students started enjoying presentations and discussions in the seminars. The promotion of the faculty is purely on the basis of performance appraisal report of the IQAC. The IQAC has conducted academic audit and the administrative audit by government agencies. A salient achievement is the implementation of two Best Practices by an IQAC led Best practice team. The IQAC reviews teaching learning process regularly in its meeting, ensures that the structures and methodologies of operations are in place and the expected learning outcomes are realized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Integrated ICT tools to Instructional practices: IQAC launched Moodle LMS platform in the college, conducted hand on training in Moodle platform.

Bridge Course: IQAC in association with teaching departments conducted bridge courses to UG Students for integrating them to their UG Programme.

UGC- NET Coaching: IQAC in association with Post Graduate Departments in the college organized UGC NET Coaching for Post Graduate students.

seminars and workshops: IQAC with the co-operation of teaching departments organised seminars and workshops to bring to the students the latest developments in their discipline.

Teacher's diary: IQAC ensures that teachers are properly documenting their instructional duties in the teacher diary. It ensures timely completion of portions.

Periodic review meeting: To ensure the effective implementation of academic study plan, the departments discuss the progress of teaching and learning frequently.

Systematic documentation: IQAC ensures that all details regarding

teaching and learning such as attendance, internal marks, examination registration report, project reports of the students etc. are properly documented in the departments.

Feedback system: IQAC carries out the feedback collection, analysis and gives feedback to the various stakeholders. It also ensures that action has been taken to improve the overall quality of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College maintains equity and justice among all the gender entities and aims to build confidence and self-respect in girls and

transgenders. Gender quota in college union has improved women representation. The state sponsored Jeevani, in collaboration with NIMHANS, Bengaluru and Women Cell organized personal counselling to alleviate stress among girls. Pledges against dowry; and to end violence against women are administered under the leadership of Gender Club. Students are mandated to furnish an Anti-dowry affidavit during admissions. The college has women's teams for hockey, football, wushu and kho-kho. They won prizes including third position at university level (women's hockey); silver medal in 31st Kerala State Wushu Championship (Mueedha M. P); and bronze medal in Calicut University interzone Judo Women Championship (Arshida). The ratio of women employees in the college is higher in comparison to the initial years. Women head Anti-Ragging Committee; Internal Complaints Cell; Alumni Association; PTA; Hostel; Research Committee; NAAC; NSS; SC/ST Students' Welfare Monitoring Cell; OBC Students' Welfare Cell; Staff Secretary; Moodle; Human Rights Club; Green Campus Clean Campus; Union Election Returning Officer and Nodal officer, SNG University Facilitation Centre, to mention a few.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

As the College has a population of nearly 2000 members, the campus follows an effective scientific system for maintaining the campus waste free. In all the programmes in the campus, the green protocol is strictly adhered to and through a process of clean the campus drive is maintained there on a regular basis. Differently coloured waste collection containers are kept in different parts of the college. Solid wastes are collected through squads of Haritha karma sena, NSS and NCC teams. After the collection, wastes are categorized into bio and non-bio wastes. The Municipality collects the stuff. And biodegradable wastes are used for the college biogas plant.

For recycling ,there is the thumboor muzhi waste collection point in the herbal garden. Half a dozen incinerators in the girls' toilets help to dispose of the napkin wastes. To reduce plastics, the NSS units collected steel plates and cups through "Akshaya patra" from all the departments are used in all the programmes for distributing food. The liquid waste from the toilets is properly channelized. The wastewater from the hand wash basins for the students is diverted to the seasonal garden. The chemical- component-mixed waste water from the chemistry lab is securely directed to dumping pits filled with necessary amenities. E- waste management is done in collaboration with the Malappuram Municipality. And at present, there is no hazardous waste produced in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college admits students from all sections including tribals and regions like Kashmir and Lakshadweep. All communities have their student representation in the campus. Respect for all is a fundamental lesson mooted among the students. The admission of a transgender student helped the campus imbibe the positive vibe of

gender plurality. There are students who are visually/ aurally/ orthopedically challenged; autistic, suffering from muscular dystrophy, down syndrome and cerebral palsy. There is a visually challenged teacher, physically challenged teaching and non-teaching members among the staff. The academic space fosters an environment of sharing, cooperation and fellow-feeling. The college celebrates Malayalam Bhasha week every November, Hindi Divas, World Urdu Day, International Arabic Day, International Urdu Day, Arabi Bhasha Panditharodoppam; conducts activities commemorating Sarvar Sahib; and organized Film festivals in different languages. Festivals like Eid-ul-Fitr, Eid-ul Azha, Onam and Christmas are celebrated. It promotes art forms like Oppana, Kolkali, Pulikali, Pookalam and Carols; and community dining during Ramadan, mega-sadya during Onam and cake distribution during X mas. The annual Food Fest occasions the display of innumerable hues of taste, representing the varied delicacies of different communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NSS and NCC have organized programmes to celebrate Independence Day, Republic Day, Constitution Day and similar days of importance fostering the values of the constitution, like the screening of Article 15 during the Campus Film Festival; observance of National Unity Day; quiz competition on Gandhi Jayanti; screening of the Richard Attenborough film Gandhi; theatre workshop for promoting inclusive environment; and online essay competitions. Students participated in the Voter Awareness Contest conducted by the Election Literacy Cell. An open forum on "The importance of Gandhian ideologies in contemporary India" was organized. To boost the sense of social responsibility, competitions and awareness talks are held. Some of them include a poster making competition on World AIDS day; Essay Writing Competition on Indian Constitution; observance of Armed Forces Flag Day; Video Demonstration programme on Indo-Pak War Vijay Diwas; Anti-corruption Awareness Webinar; district level celebration of Azadi ka Amrut Mahotsav sponsored by the Department of Higher Education; and a seminar on "The Relevance of the Freedom Struggle Today". The rights and responsibilities of an Indian citizen

in the constitution are displayed in the campus. Values, responsibilities and duties of the staff and student are mentioned in the college Handbook.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National days like Independence Day, Republic Day, National Unity Day (organized Run for unity, Reception to Unity Awareness Bicycle Ride Team from Punjab to Kanyakumari), Children's Day, National Teachers Day, International Differently Abled Day (Kaivalya-Vocational & Career Guidance), World Health Day (procession), World Mental Health Day, Pain and Palliative Day (Sangamam- Entertainment program for palliative care patients), International Day of Yoga

(Yoga Program with NYK), World Food Day (visited Shalom Matha shelter)etc. are celebrated .

Kerala piravi dinam on 1st November is celebrated. Women Cell celebrates International Women's Day (Blood Donation Camp), International Day for the Elimination of Violence Against Women (Taekwondo Training, and Face to Face with outstanding social key figures etc.). World Population Day, World AIDS day (Awareness program, Lighting Candles at Kottakkunnu), World Blood Donor Day, International Youth Day, World Cancer Day (Anti-cancer Campaign), NSS Day, World Human Rights Day, World Day Against Child Labour and International White Cane Day (Rally) are observed by NSS units.

NCC holds World Environment Day (Cleaning Drive in the Campus), Kargil vijay diwas (Victory Rally), NCC Day (Rally), etc. on a regular basis. All religious festival days like Christmas, Holi, Eid, Ramzan etc. are also celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

SWAYAMPOORNA

Objectives

- To ensure hunger-free campus
- To provide subsidized food to economically backward students
- To inculcate fellow feeling, compassion and empathy among students

The Practice

The initiative is financially supported by the Alumni Association,

Former Teachers' Union (FORT) and the staff. The initial aim of hunger free campus has succeeded, and Swayampoorna has expanded its reach by providing mobility support for the differently abled students.

BEST PRACTICE 2

PACHAPPU

Pachappu which in English means greenery is an umbrella term for the twin programme; eco-friendly practices within the campus; and the participatory, mass educational programme done outside the campus.

Objectives

- To inculcate a vigilant attitude towards Nature and immediate environment in the days of climate crisis.
- To educate the students and their family about the symbiotic existence of the flora and fauna

The Practice

Over a period of time, the college has created "cool spots" at multiple locations in the 5.8-hectare campus. The Herbal Garden; the Butterfly Garden; and Under the Mango Tree are some of them. In addition, the students are engaged in planting saplings in the cultivable soil; programme for River Bank protection; and seasonal vegetable farming by the NSS using bio manures.

File Description	Documents
Best practices in the Institutional website	https://gcmalappuram.ac.in/best-practises/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution rightly chose education of women and oppressed sections as its priority. The journey started with the motto of "Let

our Learning be Enlightening.” Malappuram is in the forefront of development indices like women education, computer literacy and growing middle class. This college proudly takes credit in the onward march of Malappuram in the education of women and oppressed sections being one of its distinctive features.

Over a period of time, the percentage of students who took admission from the socially and economically backward communities increased. The ratio of female and male student is 1556 to 377. Twelve faculties of the college are the former students of the college. 33% of the staff are women and 32 students are enrolled from tribal community this year. The notable alumni include elected representatives like A. Vijayaraghavan, V. Sasikumar, T. V Ibrahim, Mujeeb Kaderi, P. H Jameela teacher, political and spiritual leaders like Sadikali shihab thangal, civil servants like U.Abdul Kareem, and entrepreneurs like Shanti. To cater to the requirements of the demographic dividend by increasing the educational opportunities of the region, the college has kindly consented to use its space to run the distance education center of the University of Calicut.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college offers seven PG and nine UG programmes under the CBCS system. Being a college affiliated to the University of Calicut, it strives to implement the University curriculum efficiently in tune with the vision and mission of the college. The following steps are taken for the fulfillment of these goals:

1. With this mission, the College strictly adheres to the academic calendar of the University of Calicut in its drafting and implementation of the curricular action plan.

2. The Staff Council, being the apex body of the institution, prepares a detailed academic plan for each year, adhering to the academic calendar of the University of Calicut.

3. The Department Council implements this plan with timely allocation of portions for the teachers.

4. Both the Staff Council and Department Councils are periodically convened to assess the progress of the plan and to make necessary modifications. The College IQAC regularly monitors the progress of these activities.

5. A College Calendar is published at the beginning of each academic year to chart the curricular and co curricular activities of the institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcmalappuram.ac.in/academic-calendar/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the University of Calicut is followed in all teaching-learning activities. Admissions, opening and closing dates of affiliated colleges, commencement of classes, online submission of CIE marks, dates of end semester examinations, declaration of results of different programmes and declaration of vacation dates are outlined in this calendar. The monthly split up of major academic events are also clearly indicated. 90 working days in each semester are ascertained, by following the academic calendar published by the University.

The college prepares its academic calendar in tune with the one published by the University of Calicut. It is prepared in advance by a teaching staff appointed by the College Council. All students of the college are provided with a copy of the same.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcmalappuram.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****16**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****2**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**101**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The UG and PG programmes encompass lessons on gender sensitization, academic integrity, messages on universal brotherhood and eco critical perspectives.

Professional Ethics: The research scholars are encouraged to utilize the plagiarism software installed in the library. They must clear the "Research and Publication Ethics" paper of the University for PQE. The PG dissertations undergo a plagiarism check before submission.

Gender: The UG students have an Audit course namely Gender Studies. Women Cell conducts online and offline sessions on laws protecting women, social taboos, healthy relationships; and self-defense training.

Human Values: Human values have been inculcated in the students through various courses. During COVID 19, the college was utilized as a CFLTC to aid the infected patients. The GCM community financially contributed to the kidney transplantation of a student. In the post lockdown phase, the college runs the Swayampoorana to maintain a hunger free campus.

Environment and Sustainability: Common courses have lessons dealing with issues of sustainable living and climate crisis. Nature club, NCC and NSS units ensure environmental protection through activities in and out of the campus.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

545

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://gcmalappuram.ac.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gcmalappuram.ac.in/feedback/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
695	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
1. All departments conduct bridge courses at the beginning of the first semester to familiarize the students with the structure of the programme.	

2. Remedial coaching classes are conducted for those students who are coming from poor financial as well as social background.

3. The Government of Kerala has initiated a new program under its New Initiative Scheme namely Scholar Support Program to support the slow learners.

4. Walk With Scholar is another New Initiative programme for the advanced learners, sponsored by the Government of Kerala.

5. The Tutorial system helps to generate an academic companionship with the mentors.

6. Additional Skill Acquisition Programme is another mentoring programme offered to students to engage in various skills related programmes along with their regular courses.

7. Teaching peers equip them with skills to face more challenges and thus satisfy their thirst to excel.

8. The college has a Research Forum aimed at developing research potential of advanced learners, by providing opportunities to present papers, lead discussions, etc.

9. The college takes special interest and consideration in the welfare of the Differently abled students through the functioning of an Internal Committee for Welfare of Differently Abled Students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1920	72

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has optical fibre internet connection; and seminar halls, computer lab, science lab equipped with LAN. Teachers use LMS such as Moodle, Google Classroom, Teachmint and Edmodo. A Network Resource Centre is made available for students and teachers. During the lockdown, online classes were hosted through a You Tube channel. INFLIBNET membership is regularly upgraded and e-resources are provided free of cost. The institution has braille software for the visually impaired. Text books were read as audio files by the students for the sake of visually impaired students and teachers.

Experiential learning: ED Club conducts workshops in painting, stitching, baking, and ornament-making. During the pandemic period virtual camps were conducted by NSS. Students participate in the learning process by attending online seminars using Zoom, G-Meet and Webex platforms and took part in group discussions and debates.

Participative learning: The Institution has ICT enabled classrooms. All departments use Power point and multimedia in their class room transactions. The language departments screen film adaptations of novels, plays or short stories.

Problem solving methodologies: Assignments that require critical thinking are given to students. Students are trained to make recycled products which can be used as artifacts.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the major Departments of the Institution have ICT enabled classrooms. The college has installed optical fibre internet connection with Wi-Fi unit inside the campus. Further, it has seminar halls, computer lab, science lab and language lab with

internal LAN. Teachers are well equipped with the latest ICT tools.

Teachers attended various training programmes and FDPs on ICT enabled teaching techniques and are using various LMS such as Moodle, Google Classroom, Keralamooocs and Edmodo.

Teachers conduct online classes and exams through these platforms. IQAC of the college has conducted training programmes for teachers to strengthen their knowledge.

The Network Resource Centre with computers is made available for students and teachers. All departments use PPT and multimedia to simplify the syllabus in a more meaningful way. Commerce and Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. The Department of Malayalam has conducted workshops and seminars on film making through which students were given training on film editing, cinematography, script writing, shooting and direction.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****72**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****30**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****368.66**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Practices ensuring transparency:

- Tentative dates of internal exams are included in the academic calendar.
- Confirmed dates are pre-informed
- Centralized exams are conducted with mixed seating .
- Question paper discussion and return of evaluated answer scripts within the stipulated time.
- The teacher in charge/Tutor publishes a monthly attendance report
- Requisite time is given for seminar preparation and assignment submission.
- Teacher-Tutor-Department-College-University: Five-tier CIE related grievance remedial mechanism runs in the institution enhancing transparency and error-free conduct.
- The consolidated internal mark sheet is finally uploaded to the university via internal marks portal after four-tier scrutiny mechanism through Student, Tutor, HOD and Principal and the same is published in the college website.

Practices ensuring robustness:

- Mixed upseating in exam halls.
- Teacher squads inspect alleged malpractices.
- Additional exams and retests for slow learners and differently-abled students.
- PTA meeting-One to one interaction of parents and teachers discussing the performance of their wards.

- The tutor also suggests appropriate remedial/ support mechanisms.
- Consolidated internal mark sheets are exhibited on the department notice board and Whatsapp groups

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A five-tier grievance redressal system runs in the institution.

1. Teacher Level: Teacher in charge addresses the issues pertaining to his/her course. Any grievance regarding valuation, tabulation or internal score is brought in to notice as soon as the answer scripts are distributed.

2. Tutor Level: Tutor maintains a grievance file and attends to the issues of the wards through personal discussions, thus playing a bridging role between the student and the teacher in charge.

3. Department Level: If the problem is left unresolved at the tutor level it is put forth in a departmental meeting headed by the head of the department and the disputes and remedies will be entered in department meeting minutes. If the grievance still persists, it will be forwarded to the grievance redressal cell of the institution.

4. Institutional Level: The institution has a well-functioning grievance redressal cell with the Principal as chairperson and a senior faculty as the convener, with three faculty as members. If the student is not satisfied with the reparative measures at the department, he/she can file a written complaint to the grievance redressal cell.

5. University Level: The Registrar or the Controller of the Examination makes the final decision with regard to the

examination related grievance at the university level.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The faculty and students are acquainted with the programmes and its outcomes. IQAC plays an active role right from the admissions to the student feedback so as to keep track of the program outcomes. The students are elaborated on the outcomes of the Programmes offered. This is also displayed on the website.

The programmes aim to provide:

- Academic enrichment in the respective domain
- Enhancement of employability through specific focus on applied aspects of the Programmes
- Gender sensitisation and Women empowerment
- Skill development and capacity building
- Entrepreneurial development

The programmes have well defined programme outcomes (PO) and course outcomes (CO). POs and COs define the expected levels of knowledge; aptitude and skills required by the students for higher studies; research and employment; and effective contribution to society, by inculcating scientific temper, social awareness and responsibility, with special focus on employability and women empowerment. The most important yardstick of academic achievement is the attainment of POs and COs.

The Bridge Course offered to the new entrants by the Departments communicates the COs to the students. Special sessions are arranged by the departments to communicate the COs of project or dissertation. Display Boards in the department provide a brief overview of the programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcmalappuram.ac.in/learning-outcome/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has an effective internal evaluation system. The performance of each student in the internal examinations is a true reflection of the progress of the student. It gives room for faculty to take remedial measures, if required. Classroom activities like presentations, debates, discussions, performance in the laboratory and role plays help the faculty to evaluate the student and to gauge the level of achievement in terms of COs. The projects/ dissertations submitted by individual students are reflective of the totality of the skills they acquired during the programme. Performance of the students in the University examinations is a clear indication of the attainment of POs/ COs. All final year students are required to submit a project/ dissertation as part of their programme. The college regularly maintains an excellent pass percentage in all programmes. Each department regularly conducts Result Analysis. Progression to higher studies and getting placed are clear indicators of the attainment of POs. The students of this college have secured places in the top ten position list of the University. Students have also qualified NET, JRF, SET, GATE and JAM. Students have also secured admissions to Central /State Universities for higher studies. The accomplishments of our alumni testify the realisation of POs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

458

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcmalappuram.ac.in/student-satisfaction-survey-sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.03

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college creates suitable venues for artistically gifted students to showcase their talents; to nurture the talents of the students in the realm of infotainment; and collaborates with different government enterprises/ departments to promote a culture of innovation.

The Entrepreneurship Development (ED) Club of the college has several innovative practices to its credit focusing on honing entrepreneurial skills; and capacity building aimed at starting own ventures. It provided hands-on training in clay modelling and bottle art; arranged a platform for the campus artists; and organised programmes bringing successful entrepreneurs to college to interact with the students.

The Young Innovators Programme (YIP), a flagship program of the Kerala Development & Innovation Strategic Council (K-Disc) to

promote a culture of innovation among the youth of Kerala, is open to all students studying in class eight or above across Kerala. As per the directions from K-Disc and DCE TVM, a committee was constituted here, with a teacher Coordinator. Our college participated in the YIP 2021-24 with six innovative ideas and one of these ideas (ID: 4681, Group Leader: Viji L., BCom Student) was shortlisted in the district-wise list for the next phase of evaluation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

34

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various bodies/clubs/departments have conducted numerous programmes during the year in the neighborhood community,

sensitizing students to social issues, for their holistic development. Few of them are given below

Name of the activity Organising unit/ agency/ collaborating agency Number of students participated in such activities
 INDIA FREEDOM RUN NSS 80 White Cane Rally NSS 70 arike(Children's day Program) nss 67 Swayampoorna' launching PTA, Staff club, Alumni, FORT and Philanthropists 100 Sthree Suraksha: Niyamangal, Prayogikathakal, Velluvilikal Women Cell, ICC, CASH 120 Soft Skills Training Programme Women Cell, Career Guidance and Placement Cell 85 Self Defence Training for Women Women Cell, Malappuram District Police 100 PALLITIVE CARE FUND COLLECTION NSS 1800 CANCER AWARENESS WEBINAR NSS 100 BLOOD DONATION CAMP NSS 100 SERVICE FOR THE KERALA FEDERATION OF BLIND RALLY NSS 30 CLEANING OF THE LADIES HOSTEL NSS 80 RALLY ON INTERNATIONAL ELDER ABUSE AWARENESS DAY NSS 80 OLD AGE HOME VISIT NSS 50 MEETING WITH SOLACE CHILD CHARITY FOR THE FUTURE PROGRAMS NSS 20 VIGILANCE AWARENESS NSS 80 YUVA UTSAV NSS 200 UDID REGISTRATION FOR DIFFERENTLY ABLED PEOPLE NSS 50 TRAFFIC AWARENESS NSS 100 UNITY DAY RALLY NSS 100

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

59

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

10710

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college has three academic blocks and a library building. Two academic buildings are Main Block and Science Block. The Main Block comprising the Principal's Office, Ladies room and the Teaching Departments, is a three storied building. The Science Block is a two storey-building which comprises the Science Departments, Exam Halls, ASAP Computer Lab, ORICE Room, Calicut University SDE Office, Laboratories etc. The Post Graduate Block was inaugurated in the year 2020.
- Library of the college is stacked with books pertaining to the syllabus as well as extra references, research journals, periodicals and magazines. Online resources like

N-LIST, journals, Digital library, Magazines and Research papers are also made available for the students. The library is equipped with an LCD TV with internet facility and uses KOHA software.

- Ladies Hostel was inaugurated on 26th November 2021 and more than 100 girl students are staying there.
- There are 43 LAN connected classrooms of which 30 are ICT enabled with LCD projectors and there are two air conditioned seminar halls.
- The college has six well equipped labs.
- The college office is fully automated. All file movements are through DDFS, payment is through e-Pose and student related services are through College-mate.
- There are specific rooms for the specific bodies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- A multipurpose playing area is marked for playing football, Hockey, Kho Kho, Tug of war and Rugby. An exclusive gym for weight training and fitness is available in the physical education department. Twenty-five wrestling and judo mats are also available in the department.
- The fitness center is equipped with dumbbells, treadmills, gym balls, squat stands, multiple weight training stations etc.
- The college has a very spacious playground which is suitable for 200 meter track athletic championships. The ground can also be used for various major games. 100m x 50m Badminton court is available in the college courtyard. Sepaktakraw court is also available in the college courtyard. Makeshift Taekwondo, wrestling area can be set in the gym room and fitness center.
- An auditorium with a seating capacity of about 1000 people is used as the main venue for the cultural activities during college Arts festival, College day celebrations and other cultural programmes. The auditorium has also become

an important venue of various official programmes in the district capital.

- Two seminar halls are available in the college which are used for the indoor performance of cultural activities. One open-air auditorium and one open stage are used for performing cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

162.38

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library started functioning in the year 1972. Until 2018 it was housed in a spacious room in the main block. Library is now functioning in a newly constructed building. The library building has a total plinth area of 12,108 square feet. The library has a collection of more than 40,000 books, 1500 Reference books, 10 Magzines and 7 newspapers.

Library is automated partly using the world class open source Integrated Library Management System called Koha. 70 percent of the books in the library are barcoded. Students are also carrying barcoded Identity cards. Along with the library ticket system, koha software is used to manage the issue and return system of books. Online Public Access catalog is one of the important features of the software. Books in the library can be easily located using the software. N-list membership has also been acquired so that students and teachers can access and utilize the precious e-resources available through this platform.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.99

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39.1

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has witnessed an astonishing upgrade of the ICT infrastructure since the last accreditation. Classrooms are equipped with LCD projectors and internet facilities. All departments have Wi-Fi facilities, LCD Projectors, interactive boards and other ICT related equipment. The improvement in the ICT facility has helped to transform the teaching learning process from a conventional approach to an ICT - oriented approach. In 2021, the Government of Kerala provided a new LMS platform that has been hosted on the college website along with the existing LMS. All class rooms are LAN enabled. 30 classrooms are ICT enabled. 30 projector connected class rooms are available. The campus is Wi-Fi enabled. The college has three internet connections with a speed of 40 Mbps, 100 Mbps, and 50-100Mbps of K-FON. Steps are being taken to extend the reach of Wi-Fi to all corners of the campus, including Women's hostel. The

Government has sanctioned Rs 468000/- in 2022 for the same and work in this direction is progressing. 19 Wi-Fi routers are connected in all departments that was purchased using PTA fund. The connection is made available in classrooms on the basis of requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

344.06

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has adequate and satisfactory procedures for the proper upkeep and optimal employment of the infrastructure.

- The infrastructural facilities are timely upgraded and appropriately maintained under the guidance of this committee. PTA and Alumni extend sufficient support for the development of infrastructural facilities.
- The Green Campus, Clean Campus Co-ordinator, assisted by support staff and student volunteers are involved in campus maintenance. Maintenance is ensured by the support staff as per requirement.
- All science departments have sufficient number of attenders for the smooth running of laboratories. The lab attendees maintain the labs and check the lab equipments and facilities. Stock and maintenance register and logbooks for equipments are kept in all labs and are verified by the head of the departments.
- Computers are properly serviced and reused for the proper functioning of academic and non-academic purposes and to minimize E-waste.
- The Department of Physical Education supervises the Maintenance of sports equipments, fitness centre and sports fields
- The classrooms, laboratories, library, seminar hall, auditorium, open stages, audio visual hall, EDUSAT room, girls room, canteen and such other physical amenities are properly maintained by various committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

2162

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Link to Institutional website</td><td>Nil</td></tr> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Details of capability building and skills enhancement initiatives (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Link to Institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to Institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
237									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
383									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

145

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There are multiple avenues for representation of students in the academic and administrative committees in the college to ensure transparency in the functioning of the college. They are given

below.

Students Union: Students union is elected by the students. It is actively involved in the development of the college and used to give leadership in organising various programmes with a view to develop the skills of the students.

SLQAC: They used to articulate the concerns of the students about the quality of the programmes conducted by the IQAC and to make suggestions to the IQAC for the programmes organised by the College.

Grievance Redressal Cells: Student members in these committees primarily used to articulate issues pertaining to internal grades, and there is a system to solve the problems of the students.

The Corona Jagrata Samiti : They have actively participated in the deliberations and cooperated with the authorities in implementing the Covid protocols in the college in an impeccable manner.

The students participation is ensured through the activities of various clubs and committees including ELC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni Association registered as per Societies Act MPM/CA/709/2017 is in force. The official registration was done on 15/11/2017. The Alumni has an Executive Committee of 42 members with U. Abdul Kareem IPS and Dr. P.K Aboobacker as President and Secretary respectively. The Alumni has international Chapters in different locations in the Middle East. They provided scholarship to students; donated a sum of Rs 50,000/ by the Jeddah Chapter (Kingdome of Saudi Arabia) for Jubilee Celebration; contributed Rs. 18,000/ for purchasing sports items; collaborated with the Career Guidance and Placement Cell to organise a mega placement drive in 2021; supported the extension programmes of NSS by distributing saplings; forged relationships with renowned people; and had a commendable presence in the Golden Jubilee Celebration.

A free meal scheme under Swayampoorna for the deserving students, to keep the campus hunger free is run by the financial support the Alumni. They have provided a sum of Rs 2.5 lakhs for the purpose. In addition, the successful entrepreneurs, who are part of the Alumni have sponsored the meals for a specific period. They played an important role in making the campus hunger free. They have contributed both as a group and as individuals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is Tejasvi navadhitamastu and the mission includes equipping the students and community for an upward movement by providing quality higher education; empowering girls, especially Muslim girls; inculcating a pluralistic, multi-cultural, multi religious and multi-dimensional order; moulding intellectually competent, morally upright and physically fit student community, thus creating an egalitarian social order. In order to concretize this noble aim, institutional mechanisms have been established. The practices of governance are fulfilled in accordance with the government orders and circulars from the University of Calicut. The decisions are mediated by the college council and implemented through the department councils. The IQAC is assigned with the duty of upholding quality parameters in all matters of the college. These three bodies have formulated the mechanisms to run the college.

The rapid infrastructure development in the past five years was due to the interventions of the College council and the allied bodies. The new courses started in the last five years was due to the pressure exerted by college council and Alumni. During the pandemic, the council's decisions played a vital role in developing alternate strategies to continue education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College council is the apex body vested with the power to decide on the functioning of the college. The HoDs, IQAC Coordinator, Superintendent, Librarian and two elected members constitute the college council. They espouse policy decisions, in tune with government policies, execute the decisions, supervise the functioning of all the cells and committees and delegate the duty among the staff. The Department council consists of all the teachers of the respective departments. They formulate the annual action plan and transact the scholastic content to students in a systematic manner. It is the duty of the department council to ensure and monitor the progress of the students. The IQAC consist of select faculties from the college and external experts. The principal is the chairperson and a teacher is the coordinator. They design the institutional annual action plan and implement it with the help of other entities in the college. They guarantee quality parameters; collect feedback; conduct result analysis; and organize healthy practices. The IQAC was instrumental in preparing the action plan; increasing physical and IT infrastructure; organizing teacher training in ICT; Moodle platform; fund mobilization; and bringing a new work culture in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has adopted multiple policies like the digitalisation of campus; making available digital resources through INFLIBNET; procurement of new books to college library; ensuring the safety of the inmates of ladies' hostel through multiple initiatives;

and provision of sufficient facilities to the women students in the college. Training programmes were organized for teachers and administrative staff to enhance their skills; vacancies were filled through ad hoc appointments; monitored the tutorial and mentoring system; organized special coaching for NET; implemented Swayampoorna; launched new Moodle LMS platform, hosted Digital University, Kerala; promoted research; conducted invited lectures and erudite lectures; and oversaw green audit.

The effective functioning of the institutional bodies and the impeccable implementation of it has transformed the college to a hub of higher learning. This is expected to make the college a self-reliant institution catering to the requirements of the emerging youth of Malappuram in particular and Kerala in general.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There are two types of institutional bodies in government colleges. The apex institutional bodies like college council, IQAC and Department council are formed according to the norms prepared by the government. The supporting institutional bodies like Staff council, Admission Committee, Library advisory committee, Examinations committee and the Purchase Committee are formed by the council. Other committees like ICC, RTI and CDC are formed as per the guidelines of DCE/UGC/ MHRD. The principal or the college council is entrusted with the duty of forming any new committee, if it necessitates the functioning of the college.

The teachers and administrative staff are appointed through KPSC who are bound to serve the people as per the Service Rules of the Government of Kerala. IQAC drafts a detailed action plan every year. The plan of the IQAC emphasizes the following thrust areas namely, infrastructure development; research and consultancy; skill acquisition; digital support; eco-consciousness and sustainability; quality enhancement of faculty; and upgradation of departments.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gcmalappuram.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare schemes provided by the government to all employees are enforced here. In addition, the college has its own welfare measures for its staff. All employees in the college; are covered under either statutory pension scheme or contributory pension scheme; subscribe to the General Provident fund; the State Life Insurance and Group Insurance Scheme; Medical Reimbursement Scheme; MEDISEP; and Group Personal Accident Insurance Scheme. Women employees are eligible for maternity leave for a period of six months and male employees for paternity leave of ten days. Subject to rules and regulations, all employees are entitled to avail of traveling expenses of the employee and the family to tour any place in India. All employees are eligible to avail of Transport Allowance for official journeys, as per government norms. The facility of Jeevani is open to staff and students. During Onam all employees are provided with an allowance/advance. There is a Fitness centre in the college and it is equipped with

a gymnasium and table tennis facility. Special parking area is provided to all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each teacher has to submit a self appraisal in the PBAS format every year. Individual teachers submit it to the HoD who forwards it to the Principal with recommendation. NTS Members are assessed in the prescribed format and recommended by Principal for

promotion. From the current academic year, the government has instituted the online appraisal method through the SCORE website. Regularly collected feedbacks from all participants play an important role in evaluating the performance of various academic /non academic segments of the college. Corrective measures are taken to address any concerns noted thus. Additional tasks, charges, duties etc. are given to faculty members considering their capability, aptitude and interest. At the end of each year individual performance with regard to such tasks are informally evaluated by the Principal. This evaluation is used as the basis for assigning future tasks and responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial transactions and fund utilization are scrutinized and audited by government agencies through external audit, internal audit and CA audit. Government of Kerala conducts audit in all colleges under DCE. Audit teams from DCE/AG verifies all financial/ non-financial documents pointing out discrepancy, if any. Through clarifications, production of sufficient documents or amending any clerical errors, the final accounts are settled incorporating suggestions and directions in further utilization of funds. Accounts of PTA are audited by chartered accountants and the audit report is presented in the annual general body meeting of PTA. Funds utilized for the conduct of programmes and fee collection is also audited.

The college conducts annual stock verification to verify stock of electrical and electronic equipment, furniture and books. The report is submitted to the principal in the prescribed format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college may receive funds from UGC, Central government, RUSA; State Government, Legislative Assembly Constituency Asset Development Fund (LAC - ADF) of MLAs, Plan/Non Plan funds from DCE; CDC, PTA, ALUMNI Association, Staff Club, Forum of Retired Teachers, Govt. College Malappuram, Donations and Sponsorships from individuals or philanthropists. The initiatives to mobilize these and utilization strategy are as follows:

Annual proposals of Plan/Non plan funds are submitted to upgrade infrastructure, lab and library; to meet electricity, water, telephone and office expenses. Funds sanctioned are utilized by the College Council, Purchase Committee and college office. During this period an amount of Rs. 219,95,465/- was sanctioned as plan fund from Directorate of Collegiate Education, and Rs 3,33,851/- as Non Plan Fund. The CDC fund is accrued through contributions from students matched with an equal amount by the government. Salary and other emoluments were borne by the State government.

The PTA executive committee accords administrative sanction for the utilization of PTA fund. Alumni association has extended financial support in infrastructure developmental activities like new college gate and ladies' amenity room; has contributed Rs 2,50000/- towards Swayampoorna. Staff Club contributed an amount of Rs. 1,07,500/- towards Golden Jubilee Celebrations ;1,14,000/- towards PTA fund; and Rs. 5,620/- towards Swayampoorna.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college is spearheading a number of initiatives to improve internal quality. The most remarkable of them include ICT Integrated instruction; new Moodle LMS Platform hosted by Digital University, Kerala; Feedback system; Drive to popularize INFLIBNET; Organising FDP, seminars and workshops; Tutorial System; Promotion of Research; Performance Based Assessment of the faculty; Academic and Administrative Audit; Extension and outreach programmes; and Swayampoorna - Hunger free campus and Students mobility support; and Pachappu.

While simultaneously upgrading the infrastructure, IQAC encouraged the teachers to use modern transactional methods to make the sessions more engaging. One remarkable initiative of IQAC, yet to attain the desired result, is the initiative to increase the usage of N-list. The participation of students and faculty in the seminars improved, and students started enjoying presentations and discussions in the seminars. The promotion of the faculty is purely on the basis of performance appraisal report of the IQAC. The IQAC has conducted academic audit and the administrative audit by government agencies. A salient achievement is the implementation of two Best Practices by an IQAC led Best practice team. The IQAC reviews teaching learning process regularly in its meeting, ensures that the structures and methodologies of operations are in place and the expected learning outcomes are realized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Integrated ICT tools to Instructional practices: IQAC launched Moodle LMS platform in the college, conducted hand on training in Moodle platform.

Bridge Course: IQAC in association with teaching departments conducted bridge courses to UG Students for integrating them to their UG Programme.

UGC- NET Coaching: IQAC in association with Post Graduate Departments in the college organized UGC NET Coaching for Post Graduate students.

seminars and workshops: IQAC with the co-operation of teaching departments organised seminars and workshops to bring to the students the latest developments in their discipline.

Teacher's diary: IQAC ensures that teachers are properly documenting their instructional duties in the teacher diary. It ensures timely completion of portions.

Periodic review meeting: To ensure the effective implementation of academic study plan, the departments discuss the progress of teaching and learning frequently.

Systematic documentation: IQAC ensures that all details regarding teaching and learning such as attendance, internal marks, examination registration report, project reports of the students etc. are properly documented in the departments.

Feedback system: IQAC carries out the feedback collection, analysis and gives feedback to the various stakeholders. It also ensures that action has been taken to improve the overall quality of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College maintains equity and justice among all the gender entities and aims to build confidence and self-respect in girls and transgenders. Gender quota in college union has improved women representation. The state sponsored Jeevani, in collaboration with NIMHANS, Bengaluru and Women Cell organized personal counselling to alleviate stress among girls. Pledges against dowry; and to end violence against women are administered under the leadership of Gender Club. Students are mandated to furnish an Anti-dowry affidavit during admissions. The college has women's teams for hockey, football, wushu and kho-kho. They

won prizes including third position at university level (women's hockey); silver medal in 31st Kerala State Wushu Championship (Mueedha M. P); and bronze medal in Calicut University interzone Judo Women Championship (Arshida). The ratio of women employees in the college is higher in comparison to the initial years. Women head Anti-Ragging Committee; Internal Complaints Cell; Alumni Association; PTA; Hostel; Research Committee; NAAC; NSS; SC/ST Students' Welfare Monitoring Cell; OBC Students' Welfare Cell; Staff Secretary; Moodle; Human Rights Club; Green Campus Clean Campus; Union Election Returning Officer and Nodal officer, SNG University Facilitation Centre, to mention a few.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As the College has a population of nearly 2000 members, the campus follows an effective scientific system for maintaining the campus waste free. In all the programmes in the campus, the green protocol is strictly adhered to and through a process of clean

the campus drive is maintained there on a regular basis. Differently coloured waste collection containers are kept in different parts of the college. Solid wastes are collected through squads of Haritha karma sena, NSS and NCC teams. After the collection, wastes are categorized into bio and non-bio wastes. The Municipality collects the stuff. And biodegradable wastes are used for the college biogas plant.

For recycling ,there is the thumboor muzhi waste collection point in the herbal garden. Half a dozen incinerators in the girls' toilets help to dispose of the napkin wastes. To reduce plastics, the NSS units collected steel plates and cups through "Akshaya patra" from all the departments are used in all the programmes for distributing food. The liquid waste from the toilets is properly channelized. The wastewater from the hand wash basins for the students is diverted to the seasonal garden. The chemical-component-mixed waste water from the chemistry lab is securely directed to dumping pits filled with necessary amenities. E-waste management is done in collaboration with the Malappuram Municipality. And at present, there is no hazardous waste produced in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities****A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms**A. Any 4 or all of the above**

Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college admits students from all sections including tribals and regions like Kashmir and Lakshadweep. All communities have their student representation in the campus. Respect for all is a fundamental lesson mooted among the students. The admission of a transgender student helped the campus imbibe the positive vibe of gender plurality. There are students who are visually/ aurally/ orthopedically challenged; autistic, suffering from muscular dystrophy, down syndrome and cerebral palsy. There is a visually challenged teacher, physically challenged teaching and non-teaching members among the staff. The academic space fosters an environment of sharing, cooperation and fellow-feeling. The college celebrates Malayalam Bhasha week every November, Hindi Divas, World Urdu Day, International Arabic Day, International Urdu Day, Arabi Bhasha Panditharodoppam; conducts activities commemorating Sarvar Sahib; and organized Film festivals in different languages. Festivals like Eid-ul-Fitr, Eid-ul Azha, Onam and Christmas are celebrated. It promotes art forms like Oppana, Kolkkali, Pulikali, Pookalam and Carols; and community dining during Ramadan, mega-sadya during Onam and cake distribution during X mas. The annual Food Fest occasions the display of innumerable hues of taste, representing the varied

delicacies of different communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NSS and NCC have organized programmes to celebrate Independence Day, Republic Day, Constitution Day and similar days of importance fostering the values of the constitution, like the screening of Article 15 during the Campus Film Festival; observance of National Unity Day; quiz competition on Gandhi Jayanti; screening of the Richard Attenborough film Gandhi; theatre workshop for promoting inclusive environment; and online essay competitions. Students participated in the Voter Awareness Contest conducted by the Election Literacy Cell. An open forum on "The importance of Gandhian ideologies in contemporary India" was organized. To boost the sense of social responsibility, competitions and awareness talks are held. Some of them include a poster making competition on World AIDS day; Essay Writing Competition on Indian Constitution; observance of Armed Forces Flag Day; Video Demonstration programme on Indo-Pak War Vijay Diwas; Anti-corruption Awareness Webinar; district level celebration of Azadi ka Amrut Mahotsav sponsored by the Department of Higher Education; and a seminar on "The Relevance of the Freedom Struggle Today". The rights and responsibilities of an Indian citizen in the constitution are displayed in the campus. Values, responsibilities and duties of the staff and student are mentioned in the college Handbook.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above
---	------------------------------

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National days like Independence Day, Republic Day, National Unity Day (organized Run for unity, Reception to Unity Awareness Bicycle Ride Team from Punjab to Kanyakumari), Children's Day, National Teachers Day, International Differently Abled Day (Kaivalya- Vocational & Career Guidance), World Health Day (procession), World Mental Health Day, Pain and Palliative Day (Sangamam- Entertainment program for palliative care patients), International Day of Yoga (Yoga Program with NYK), World Food Day (visited Shalom Matha shelter)etc. are celebrated .

Kerala piravi dinam on1st November is celebrated.Women Cell celebrates International Women's Day (Blood Donation Camp), International Day for the Elimination of Violence Against Women (Taekwondo Training, and Face to Face with outstanding social key figures etc.). World Population Day, World AIDS day (Awareness program, Lighting Candles at Kottakkunnu), World Blood Donor Day, International Youth Day, World Cancer Day (Anti-cancer Campaign), NSS Day, World Human Rights Day, World Day Against Child Labour

and International White Cane Day (Rally) are observed by NSS units.

NCC holds World Environment Day (Cleaning Drive in the Campus), Kargil vijay diwas (Victory Rally), NCC Day (Rally), etc. on a regular basis. All religious festival days like Christmas, Holi, Eid, Ramzan etc. are also celebrated in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

SWAYAMPOORNA

Objectives

- To ensure hunger-free campus
- To provide subsidized food to economically backward students
- To inculcate fellow feeling, compassion and empathy among students

The Practice

The initiative is financially supported by the Alumni Association, Former Teachers' Union (FORT) and the staff. The initial aim of hunger free campus has succeeded, and Swayampoorna has expanded its reach by providing mobility support for the differently abled students.

BEST PRACTICE 2

PACHAPPU

Pachappu which in English means greenery is an umbrella term for the twin programme; eco-friendly practices within the campus; and the participatory, mass educational programme done outside the campus.

Objectives

- To inculcate a vigilant attitude towards Nature and immediate environment in the days of climate crisis.
- To educate the students and their family about the symbiotic existence of the flora and fauna

The Practice

Over a period of time, the college has created "cool spots" at multiple locations in the 5.8-hectare campus. The Herbal Garden; the Butterfly Garden; and Under the Mango Tree are some of them. In addition, the students are engaged in planting saplings in the cultivable soil; programme for River Bank protection; and seasonal vegetable farming by the NSS using bio manures.

File Description	Documents
Best practices in the Institutional website	https://gcmalappuram.ac.in/best-practises/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution rightly chose education of women and oppressed sections as its priority. The journey started with the motto of "Let our Learning be Enlightening." Malappuram is in the forefront of development indices like women education, computer literacy and growing middle class. This college proudly takes credit in the onward march of Malappuram in the education of women and oppressed sections being one of its distinctive features.

Over a period of time, the percentage of students who took admission from the socially and economically backward communities increased. The ratio of female and male student is 1556 to 377. Twelve faculties of the college are the former students of the college. 33% of the staff are women and 32 students are enrolled from tribal community this year. The notable alumni include elected representatives like A. Vijayaraghavan, V. Sasikumar, T. V Ibrahim, Mujeeb Kaderi, P. H Jameela teacher, political and spiritual leaders like Sadikali shihab thangal, civil servants like U.Abdul Kareem, and entrepreneurs like Shanti. To cater to the requirements of the demographic dividend by increasing the educational opportunities of the region, the college has kindly consented to use its space to run the distance education center of the University of Calicut.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Prepare Self Study Report and IIQA Submission
2. Modify the duties of various coordinators/convenors and publish it
3. Organize exhibition as part of Golden Jubilee Celebration to present students' skills and innovative ideas
4. Alumni Gatherings including Global Alumni meet
5. Strengthen the feedback system
6. Effective usage of Moodle platform for blended learning
7. To conduct academic seminars/workshops
8. Conduct induction programme for first year UG and PG students
9. Enhance the coaching for NET/GATE/PSC/Competitive Exams
10. Organizing campus placement
11. Organizing INFLIBNET orientation programs
12. Activation of INFLIBNET usage
13. Explore more MoUs with reputed institutions
14. Academic and Administrative Audit (Internal and External)
15. Strengthening Jeevani Counselling programme
16. Career guidance seminar/programmes under Career Guidance Club
17. Training programme for Waste Management
18. Orientation on 'Mentoring and OBE' for Teaching Staff
19. Skill Enhancement Programme for Non-Teaching Staff

20. Completion of Library Automation
21. Upgradation of Library Staff Pattern
22. Explore the possibility of skill courses through online mode
23. NAAC Orientation programme
24. Preparation of Academic Calendar
25. Formation of Student IQAC
26. Best practises at department level
27. Releasing promo videos, introducing college, programmes and facilities
28. Talent Nurture Programme by departments