ACTION TAKEN REPOT 2018-19	
Plan of Action	Outcome Achieved
To prepare academic Calendar for 2018-19 in advance	Academic and Extra-curricular activities were organized in well planned schedule
2. To conduct induction programmes for UG and PG freshers soon after the admission	Newly joined students were made more confident towards their programmes
 Conduct maximum number of academic seminars and workshops with the financial assistance of DCE, Govt. of Kerala and Seek the possibility of other fundings 	Five academic seminars/workshops were conducted with the help of Directorate of Collegiate Education, Govt. of Kerala
Promote Teaching and Non- Teaching Staff attend maximum number of Training Programmes	Faculties attended 29 FDP programmes and Non-teaching staff attended various training programmes conducted by DCE, IMG etc.
5. To conduct at least one workshop on ICT Teaching Skills	IQAC conducted one day workshop on 'ICT for Teaching and Learning' in January 2019
6. Strengthen the activities of clubs and cells	Many programmes were conducted by different clubs and cells
7. To start the process of AQAR Submission for pending academic year	Criteriawise committees for NAAC were formed and accelerated the ground work
Conduct department level feedback system for rectifying and analysing the quality of Teaching and Learning process	Department level feedback system helped in preparing the plan and activities for the departments and its faculties
9. Provide assistance PG departments for conducting NET coaching	23 stduents NET or NET/JRF
10. Add more research departments	Department of Islamic History were approved as research centre
11. Complete the library automation	More books were brought into automated system
12. Speed up the actions for PG Block and Ladies Hostel	File movement of PG block and Ladies hostel construction were followed

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