


IQAC ACTION TAKEN REPORT 2022-23

ACTION PLAN	ACTION TAKEN
1. Preparing Self Study Report and IIQA Submission	IIQA and SSR were submitted successfully
2. Modify the duties of various coordinators/convenors and publish it	Committee list and duties were assigned
3. Organizing exhibition as part of Golden Jubilee Celebration to present students' skills and innovative ideas	Exhibition and Food fest were conducted and became a grand programme
4. Alumni Gatherings including Global Alumni	Global Alumni and Other batchwise alumni gatherings were conducted
5. Strengthen the feedback system	Both college level feedback and teacher-wise feedback in each semesters were taken online
6. Effective usage of Moodle platform for blended learning	Moodle using server provided by Digital University was implemented and supplemented the classroom activities
7. To conduct academic seminars/workshops	3 Major seminars as part of Golden Jubilee, One national webinar in association with Patent Office, Kolkata and several department level seminars/workshops were conducted
8. Conduct induction programme for first year UG and PG students	Induction programme conducted dividing the first year students into four groups
9. Enhance the coaching for NET/GATE/PSC/Competitive Exams	In addition to existing coaching classes, a free coaching session was started under Minority Coaching Cell
10. Organizing campus placement	Campus placement were conducted
11. Organizing INFLIBNET orientation programs	
12. Activation of INFLIBNET usage	Inflibnet were mandatory for final year UG and PG dissertation/project works
13. Explore more MoUs with reputed institutions	New MoUs were signed by Physics, History and Commerce Departments
14. Academic and Administrative Audit (Internal and External)	Both internal and External AAA were conducted successfully and the reports were used for necessary actions for the betterment
15. Strengthening Jeevani Counselling programme	Students were made aware about Counselling facility
16. Career guidance seminar/programmes under Career Guidance Club	Career club conducted several programmes, including placement activities, notifications regarding various opportunities, awareness classes etc.
17. Training programme for Waste Management	Cleaning staff, students and staff were trained with Scientific waste management system.

18. Orientation on 'Mentoring and OBE' for Teaching Staff	Even though a separate programme were meant, that could not achieve and objectives were achieved in general staff meetings
19. Skill Enhancement Programme for Non-Teaching Staff	Could not achieve, but they were sent for the training programmes at various institutes
20. Completion of Library Automation	Library automation were almost done with the help of library interns and students
21. Upgradation of Library Staff Pattern	Could not achieve
22. Explore the possibility of skill courses through online mode	Proposal were accepted and will be implemented in the next academic year
23. NAAC Orientation programme	NAAC orientation programme were conducted
24. Preparation of Academic Calendar	Academic calendar was prepared and published on the website
25. Formation of Student IQAC	Student Level IQAC was formed, but none of the activities could not conduct during the year
26. Best practises at department level	Successfully implemented


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